

Blue Ridge Community College
Board of Trustees Meeting
July 12, 2006, 12 Noon
Flat Rock Campus

The Board of Trustees of Blue Ridge Community College met at 12 noon on Wednesday, July 12, 2006, at the Flat Rock Campus.

The following members were present:

Joe Spearman, Sr.	Richard Todd
Ronnie Pepper	Tom Orr
Mary Ann Engel	Mary Mims
Jeff McDaris	Patricia Jones
Bill Farrell	Billy Higgins
John McCormick, Jr.	Eddie Watkins
Lee Mulligan	George Hoskins

The following members were excused:

John Love

Others attending:

David Sink, Jr.	Frank Byrd
Earl Medlin	David Whitson
Molly Parkhill	David Hutto
Terrell West	Ann Green
Brenda Conner	Lee Anna Haney
Matt Matteson	Scott Parrott, Times-News
Ron Stephens	Steve Dixon, Asheville Citizen-Times
Jon Ostendorff, Asheville Citizen-Times	Fielding Lucas
Dick Baird, Hendersonville Tribune	Chris Stepp

Chairman Joe Spearman called the noon luncheon meeting to order. President Sink welcomed Board Members and guests.

Agenda Change

President Sink requested the following changes to the agenda:

- Add Campus Quarters Request
- Delete Review Additional Fees Expenditures 2005-2006

Campus Quarters

President Sink informed Board Members Campus Quarters has asked for an extension on their offer to purchase land located behind the Pardee Care Center at the intersection of College Drive and

Allen Road. There are some permit issues that must be resolved first. Campus Quarters would like to request a six month extension on their right to purchase this property. Mr. Ron Stephens gave details on the permit issues. President Sink and Mr. Stephens addressed all questions. Richard Todd made a motion to approve a six month extension on the offer to purchase from Campus Quarters. It was seconded by John McCormick and passed without dissent. Tom Orr asked if anyone from the College was benefiting personally from this venture with Campus Quarters. President Sink and Mr. Stephens both said no.

New Employees

President Sink requested approval of new and part-time permanent employees. A listing of new employees with details on education and work experience was distributed to Board Members. Jeff McDaris made a motion to approve the list as presented. Ronnie Pepper seconded the motion, and it passed without dissent. A copy of the list is attached and made a part of these minutes.

Institutional Effectiveness Plan

President Sink requested approval of the College's Institutional Effectiveness Plan (IEP). This was sent to Trustees prior to the July board meeting. He explained this was a four-year working plan for the College to be reviewed each year. The implementation of this plan also fulfills a Southern Association of Colleges and Schools (SACS) requirement. Matt Matteson described the document to Board Members and addressed all questions. Lee Mulligan made a motion to approve the Institutional Effectiveness Plan as presented. It was seconded by John McCormick and passed unanimously.

Transfer of Unused Leave

President Sink requested approval for David Whitson, the new Dean for Administration, to transfer approximately 51 days of unused leave time from Haywood Community College to Blue Ridge Community College. Richard Todd made a motion to allow the transfer of unused leave for David Whitson. It was seconded by Mary Ann Engel and passed unanimously.

Additional Fees Structure

President Sink requested approval for Specific Fees for 2006-2007. A listing was distributed to Board Members for review. President Sink described the fees listing and addressed all questions. John McCormick made a motion to approve the Specific Fees for 2006-2007. It was seconded by Lee Mulligan and passed unanimously. A copy of the listing is attached and made a part of these minutes.

Evaluation of Effectiveness Summary Results

President Sink informed Board Members the survey results from the Evaluation of Effectiveness form they had completed at the May meeting were included in their folders for review.

College Update

President Sink stated that for the college update he would like to present a self sustaining athletics program plan to the Board. President Sink informed Board Members that there are 16 North Carolina Community Colleges which have athletic program and there are no state established policies or procedures to date. The North Carolina Association of Community College Presidents and the State Board of Community Colleges are working on establishing some policies. President Sink distributed a copy of an Athletic Program Proposed Budget for 2006-2007 and described in detail the budget. This budget is conservative and therefore very obtainable. President Sink stated studies have shown that athletic programs help with recruitment and retention of students. President Sink addressed all questions. Board Members requested that President Sink report to the Board at each meeting about the progress of the athletic programs and the budget. Lee Mulligan made a motion to approve the Athletic Program Budget 2006-2007. It was seconded by Pat Jones and passed with 12 Trustees voting to approve and 1 Trustee, Tom Orr, opposing the approval.

Bookstore Funds Request

President Sink requested approval to move \$100,000 from the bookstore account to be used to retire the debt from the athletic programs with the additional money to be used by the Financial Aid office for student needs. The bookstore account had a balance of \$144,000 and this money can be used for student scholarships and or programs that benefits students, as well as, for renovation and maintaining the bookstore. There will be an additional \$65,000 added to this account after the fall and spring semesters begin. There are no other sources of funds that can be used to retire the athletic programs debt. This will allow the athletic programs to begin using the approved budget with a clean slate. Mr. Whitson, Dean for Administration, outlined the athletic programs debt, which amounts to \$85,978.22. President Sink and Mr. Whitson addressed all questions. Richard Todd made a motion to transfer funds in the amount of \$85,978.22 from the bookstore account to retire the athletic debt. It was seconded by Lee Mulligan and passed without dissent.

Technology Education Center Groundbreaking

President Sink informed Trustees that the College will be holding a groundbreaking ceremony for the new Technology Education Center on July 18 at 2p.m. in front of the Killian Building on the open field where the building will be located. This new facility will be the cornerstone of the College's advanced technology training efforts for many years to come. The complex will house all of our computer instructional labs, training centers for digital media and e-commerce development, business information systems and the new emerging technologies of the future. The building will also feature a 1000-seat multipurpose conference center that will be an excellent space to host regional, state, and national conferences.

Ceremonies will begin at 2 pm with a brief reception following the formal proceedings. We would very much like for you to be part of this special day in the life of Blue Ridge Community College; a

ceremonial shovel will be provided for each of you. Please RSVP to Brenda Conner if you will be able to attend.

Educational Foundation

Ann Green, Executive Director of the Educational Foundation, reported:

- **2005-2006 Year-End Reporting:**
 - Contributions from July 1 through June 30 total \$1,140,757. Combined with other and earned income total support and revenue for the period is \$1,628,022.
 - Net assets of the Foundation are \$7,385,430 at June 30, 2006.
 - Investment returns (gross) for the year are 7.76% and 9.68% for the trailing three years.
 - The Foundation's 2005-2006 audit is the week of July 17.

- **2006-2007 Budget:**
 - Endowments are paying out at our spending rate of 5%, bringing 2006-2007 awards from endowment funds to \$241,744.
 - "Funding Applications" for the 2006-2007 academic year have been submitted by faculty and staff and reviewed by the deans of the College. The Foundation's Executive Committee has reviewed the College's needs and priorities, compared with the availability of funds to set its 2006-2007 budget.
 - As of this report, the Foundation has provided the College's Financial Aid and Scholarship committee with 217 curriculum scholarships for the 2006-2007 academic year. A Scholarship Appreciation Luncheon is scheduled for Wednesday, September 20, at 12 noon on the Sink Commons Area, Flat Rock.

- **Special events:**
 - The Foundation hosted a beach music concert featuring The Embers on Saturday, July 8, 2006, in the Killian Commons Area.
 - Folkmoot (North Carolina's International Festival) will be coming to BRCC on Wednesday, July 26, 2006:
Two performances at the College's Thomas Auditorium will feature all of the participating groups. Performances are scheduled for shows at 2 p.m. and 7:30 p.m. Tickets are now on sale and are priced at \$22. Children's tickets are \$11. For more information or for tickets call 1-877-FOLKUSA or the Visitors Information Center.

- **Major gift:**
 - The Foundation is working on its second endowed chair. More details to follow.

Administrative Services

David Whitson, Dean for Administrative Services, presented proposed budget transfers and expenditures to Trustees for their review. Billy Higgins made a motion to approve the budget transfers as presented. It was seconded by Pat Jones and passed unanimously. A copy of budget

transfers and expenditures is attached and made a part of these minutes. Mr. Whitson stated that he would like to start an assessment program to address the maintenance issues at the College. This would help the College in its request to county commissioners for funding needs. Tom Orr suggested that we utilize the joint facilities committee with commissioner to address these needs.

Student Government Association

George Hoskins, Student Government Association President, did not have a report today.

Minutes Approval

Upon a motion by Lee Mulligan and a second by Richard Todd, the minutes from the May 10, 2006 Board Meeting and the May 25, 2006 Special Called Meeting were approved.

Capital Needs PEAC Committee

No report.

NCACCT Annual Convention Report

Mary Ann Engel reported to Board Members on the NCACCT Annual Convention that she attended.

Nominating Committee Report

Mary Mims reported on behalf of the Nominating Committee and presented the following slate of Board Officers for election for 2006-2007.

Chairman:	Joe D. Spearman, Sr.
Vice Chairman:	Mary Ann Engel
Secretary:	David W. Sink, Jr.

John McCormick made a motion to elect the slate of Board Officers presented. It was seconded by Bill Farrell, and passed without dissent.

Appointment of Executive Committee

Chairman Spearman appointed Richard Todd to serve on the Executive Committee. Tom Orr and Lee Mulligan were approved by the Board to serve on the Executive Committee with Richard Todd.

Trustee Comments

Tom Orr stated his concerns about the funds being withheld from the College by the Henderson County Commissioners for repairs to buildings and grounds. He also asked President Sink about

the environmental issues in regard to the Fire Training Center located at the Flat Rock Campus. President Sink stated the College is in the process of getting an environmental study done at the Fire Training Center. The study has not been completed yet; therefore, we do not have any information at this time.

Ronnie Pepper spoke in support of the National Association for the Education of Young Children (NAEYC) and the Associate Degree Program Accreditation. He encouraged Board Members to help support this accreditation.

President Sink distributed a copy of a press release to be sent out today concerning the special audit. A copy of the press release is attached and made a part of these minutes.

Bill Farrell made a motion that the Trustees go into executive session pursuant to N.C.G.S. 143-318.11 (a)(1) and (3) for the purpose of discussing personnel information that is confidential pursuant to N.C.G.S. 115D-27 through 29 and to discuss matters protected by the attorney-client privilege. It was seconded by Tom Orr and passed without dissent.

Chairman Spearman reconvened the meeting back into open session.

Jeff McDaris made a motion to adjourn the meeting. It was seconded by Bill Farrell and passed unanimously.

There being no further business, the meeting was adjourned.

Chairman

Secretary