

## Tips for Success

- Your First Online Class? Take this self assessment to see if you are ready: <http://tiny.cc/6n0af>
- A RECENT intro to computers class (CIS 070) is **strongly** recommended.
- Be self-motivated – get into your class the FIRST day!
- Meanwhile, visit the “Getting Started for New Moodlers” Course on moodle.blueridge.edu - No login required!

Start **HERE!**

And always **CALL** for Help!

<http://www.blueridge.edu>  
then Distance Learners |  
New to  
Distance Learning |  
Tutorials



24/7 Help Desk (Toll Free)  
866-833-2415

Your instructor

DL Support:  
Alice Crisp at  
828-694-1890  
Or 828-694-1894  
Or 828-694-1646

- Step 1. Apply and Register for your courses
- Step 2. Get your Student Username and Password (available within 24 hours of registration)
- Step 3. Make sure you can log in to Moodle (see account set up tutorials above)
- Step 4. Login to your online course the 1<sup>st</sup> scheduled day of classes

Moodle login page: <http://moodle.blueridge.edu>

## Fall 2010 Orientation to Moodle!

The following one hour orientation sessions are recommended (no sign up required).

Sessions at **BOTH**  
Flat Rock Campus & Brevard  
TEDC Bldg., room 205; & TRCT 211

~ Tuesday, Aug. 17 at 1:30pm & 4pm ~  
~ Wednesday, Aug. 18 at 1:30pm & 4pm ~

**HANDS ON WORKSHOPS**  
**TEDC Open Lab – Room 102**

Tues. 8/24 11a-12pm *and* 4:30 – 5:30pm

Wed. 8/25 12-1pm *and* 5:00 – 6:00pm

Friday 8/27 from 3-4pm

**CE Medical Online REQUIRED**  
Orientation  
Choose a session above  
for more info contact Ramona Rogers  
828-694-1751

## Information for Online Students



## Fall 2010

# moodle

~ Online classes begin August 18 ~

Blue Ridge  
COMMUNITY COLLEGE

**ATTENTION! ALL passwords  
have been RESET!!!**

*“Read it & don’t weep!”*

~August 2010~

**To ALL Distance Learning Students  
Taking Full Internet or Hybrid classes  
MOODLE!**

- ◆ Moodle is our online learning environment. Please READ the instructions carefully in this flyer **and** online.
- ◆ Students are **REQUIRED** to use their assigned Blue Ridge e-mail accounts in their courses. This e-mail will be used for most official correspondence from Blue Ridge.
- ◆ See **tutorials** on the web under Distance Learners that will walk you through the process to activate your accounts.

**Do not WAIT for someone to contact you!**

**NOTICE TO ALL Students – NEW and Returning:**

**Beginning Fall 2010, ALL PASSWORDS in Moodle are RESET to YOUR Student ID PLUS a leading ZERO**

**EXAMPLE: Student ID is 0123456 (7 digits)  
Moodle Initial Password is: 00123456 (8 digits)**

Go to Moodle FIRST to change your password. Your webmail account will be changed automatically. See details on Moodle login page <http://moodle.blueridge.edu>

**Remember – Aug. 18 – LOGIN!**

**GUIDELINES for Online Course Delivery**

- \* All BRCC courses are accredited through the Southern Association of Colleges and Schools.
- \* Admission policies are the same as for traditional courses.
- \* You are expected to have basic computer skills (**online courses do not teach those**).
- \* BRCC academic policies and Student Conduct policies are applicable – get a Handbook & Catalog.
- \* Credit hours granted for distance education courses are consistent with those described in the college catalog (free in Student Services – Sink Bldg.).
- \* Beginning and ending dates for distance education courses are noted on the web schedule

**LOGIN the first** scheduled day of classes.

- \* BRCC guidelines for tuition, fees, and materials will apply (see Catalog).
- \* You must meet AND document prerequisites for distance education courses before registration can be completed.
- \* You must communicate with your instructor **at least** weekly to document “attendance”.

The attendance policy should be in the syllabus. Non-attendance can warrant an instructor drop with no refund. Syllabi details can be viewed without login at <http://moodle.blueridge.edu>

**For more information:**

1. <http://www.blueridge.edu> and click on **DISTANCE LEARNERS| Tutorials**
2. **ATTEND A MOODLE ORIENTATION**
3. **Read A STUDENT GUIDE for Moodle** see the login page at <http://moodle.blueridge.edu>
4. **Help available in Open Lab TEDC 102**

**IMPORTANT:** You are required to have access to the appropriate technology (including software and hardware).

	<b>Minimum</b>	<b>Optimum</b>
Processor	Pentium II 400megahertz	Pentium III /higher 1.5 GHz+
Memory(RAM)	128 MB	256MB +
Hard Drive	4 GB	12 GB +
Modem	56 k	Cable or DSL Fast access
Monitor	15" w/ 800x600 Display	17" w 800x600SVGA
Operating Sys (PC)	Windows 98, or NT4+	Windows XP or Windows 7
Operating Sys (MAC)	System 7.5 or higher	System 9.0 or higher
Web Browser	MS Explorer 7 or Safari	Mozilla Firefox 3+ MS Explorer 7
Business Apps	MS Office 2003 or Open Office	MS Office 2007 or Open Office
Internet Service	Local Dial-up, but <b>NOT</b> AOL	Local phone or cable companies
E-Mail	BRCC webmail <b>REQUIRED</b>	BRCC webmail <b>REQUIRED</b>

**Some courses have specific software requirements not mentioned above. Check with your instructor.**

**WANTED: Experienced Moodle Users for “e-tutors”- Work-study or Co-op in the Open Lab – contact Alice Crisp 828-694-1890**

