



# APPLICATION FOR GRADUATION

*Application for graduation and payment of graduation fees must be made when registering for the student's last semester.*

Student's Name \_\_\_\_\_  
Last First Middle/Maiden

Social Security Number \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_  
Street and Number

City County State Zip Code

Student's Curriculum \_\_\_\_\_ E-mail \_\_\_\_\_

- Associate Degree
- Vocational Diploma
- Certificate

Last semester to attend: \_\_\_\_\_

PLEASE NOTE: Presence at graduation is a requirement. When attendance is impossible because of unavoidable reasons, the student may request, in writing, to the Vice President for Student Services, for permission to graduate in absentia. Such requests must be made at the time of application for graduation.

Are you employed?  Yes  No

If yes, where: \_\_\_\_\_

Please check one of the following:

- 1. Employed in the field for which training was taken.
- 2. Employed in the field related to area for which training was taken.
- 3. Employed in a field unrelated to training.
- 4. Continuing education in another college or school.
- 5. Unemployed but seeking employment.
- 6. Unemployed and not seeking employment.
- 7. Retired.

PLEASE PAY THE FOLLOWING CHARGES AT THE CASHIER'S WINDOW\*

**\$15 Graduation fee for all students** (\$20 if paid after January 31 for May graduation)  
(\$20 if paid after November 1 for December graduation)

\*Caps and gowns can be purchased at the college bookstore during the month of graduation ceremony.

PLEASE NOTE: Transcripts (high school, G.E.D., college), parking fines, library fines, loans, drafting fees or any other college financial obligations must be met before the graduation date. All library books must be returned. Diplomas will not be awarded until these obligations are met. Check with the Registrar, Library and Business Office.

APPLICANT'S SIGNATURE: \_\_\_\_\_