Student Complaint Form

To file a complaint concerning a postsecondary institution offering degree programs in North Carolina, please fill out and email this form to studentcomplaint@northcarolina.edu or mail it to the University of North Carolina General Administration at the address listed above to the attention of Terrence Scarborough, Director for Licensure. (complaints concerning any of the 58 North Carolina Community Colleges can also be submitted directly to the office of the Senior Vice President, Programs and Student Services/Chief Academic Officer for the North Carolina Community College System, Dr. Lisa M. Chapman, by any of the following methods: MAIL: 5016 Mail Service Center, Raleigh, NC 27699-5016; FAX (919)-807-7173; PHONE: (919) 807-7096; E-MAIL: chapmanl@nccommunitycolleges.edu)

Person Filing Complaint

Last Name: __________________________ First: __________________________

Address: __________________________________________________________

City: __________________________ State: _____ Zip: _______________________

Phone Number: __________________________ Email: _______________________

☐ CHECK THIS BOX IF YOU WANT TO REMAIN ANONYMOUS.

Information About the Institution Your Complaint is Against

Name of School: _____________________________________________________

Address: __________________________________________________________

City: __________________________ State: _____ Zip: _______________________

Website: __________________________ Telephone: _______________________

Enrollment Information

Student Name While Enrolled: __________________________________________

Name of Degree Program: _____________________________________________

Enrollment Dates: ___________________________________________________

Student Status: ☐ Currently Enrolled ☐ Withdrawn ☐ Terminated ☐ Graduated

☐ None of the Above

Graduation or Expected Graduation Date: _______________________________
Details of Complaint

Please provide details of your complaint. Include dates, persons, and any pertinent information necessary to resolve your complaint. Use additional pages if necessary.

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