

Blue Ridge Community College
Board of Trustees Meeting
April 30, 2012 – 4:00 p.m.
Special Call Meeting
Henderson County Campus

The Board of Trustees of Blue Ridge Community College met at 4:00 p.m. on Monday, April 30, 2012, at the Henderson County Campus, TEDC, Room 337.

The following members were present:

John McCormick, Jr.	Teresa McCall
Candler Willis	Bill Farrell
Andrew Tate	Kohlman Fynn
Patricia Jones	Ken Butcher
Chip Gould	

The following members were excused:

Sandy Tallant	Scott Elliott
Ronnie Pepper	Betty Gash
Pat Jones	Margaret Harris

Others attending:

Molly Parkhill	Rhonda Devan
Lee Anna Haney	Brenda Conner
Peter Heman	Carolyn Alley
Chad Merrill	Lee Kelly, Times News

Chairman McCormick called the meeting to order and welcomed Board Members and guests.

Ethics Statement

Chairman McCormick read the following Ethics Statement:

Board Members, Madame President and financial and administrative staff:

- a. You are reminded that you have a duty to avoid all conflicts of interest, potential conflicts of interest, and appearances of conflicts of interest.
- b. Do any of you know of or anticipate any conflict of interest, potential conflict of interest or appearance of conflict of interest regarding the matters on the agenda for today's meeting?

No conflicts were reported.

Approval of Patton Parking Lot Improvement Project

President Parkhill informed Trustees that the repaving of the Patton Parking Lot is the last item to complete the \$2 Million Repair & Renovation project. We have identified some drainage problems that need to be addressed. Peter Hemans described in detail the drainage problems.

Rhonda Devan stated the Patton Parking Lot Improvement Project constitutes a minor project (\$500,000 or less). The cost will be approximately \$200,000 (\$40,000 for engineering and \$160,000 for drainage/paving). The College received all letters of interest from the designers and formed a pre-selection committee consisting of Peter Heman, Capital Construction Projects Coordinator; David Tabor, Grounds Supervisor; David McMurray, Basic Law Enforcement Coordinator; Fred Huscher, Faculty Instructor; and Carolyn Alley, Purchasing Agent.

Of the eleven bids received, nine attended the mandatory site visit. The pre-selection committee evaluated the bids based upon a weighted scoring matrix. The matrix was provided to Board Members for their review and is attached and made a part of these minutes.

Ms. Devan stated based on the weighted average score of the eleven design firms, the pre-selection committee selected the following design firms in priority order:

- Vaughn & Melton 1.81
- McGill & Civil Design Concepts Tied 1.77
- Mattern & Craig 1.49

All questions were addressed.

Kohlan Flynn made a motion to approve Vaughn & Melton as the design firm for the Patton Parking Lot Improvement Project based on the fact that Vaughn & Melton received the highest average weighted score. It was seconded by Bill Farrell and passed unanimously.

There being no further business, the meeting was adjourned.

Chairman

Secretary