

Blue Ridge Community College
Board of Trustees Meeting
November 12, 2012, 5:00 p.m.
Transylvania County Campus

The Board of Trustees of Blue Ridge Community College met at 5:00 p.m. on Monday, November 12, 2012 at the Transylvania County Campus.

The following members were present:

John McCormick	Kohlman Flynn
Andrew Tate	Teresa McCall
Chip Gould	Patricia Jones
Bill Farrell	Sandy Tallant
Candler Willis	Scott Elliott
Betty Gash	Raven Owen

The following members were excused:

Ken Butcher
Ronnie Pepper

Others attending:

Molly Parkhill	Alan Stephenson	Marcia Stoneman
Julie Thompson	Rhonda Devan	Chad Merrill
Ernest Simons	Ann Green	Lee Anna Haney
Brenda Conner	Glenda McCarson	Rob Rhodes
Chad Donnahoo, College Attorney		

Chairman McCormick called the meeting to order and welcomed Board Members and guests.

Ethics Statement

Chairman McCormick read the following Ethics Statement:

Board Members, Madame President and financial and administrative staff:

- a. You are reminded that you have a duty to avoid all conflicts of interest, potential conflicts of interest, and appearances of conflicts of interest.
- b. Do any of you know of or anticipate any conflict of interest, potential conflict of interest or appearance of conflict of interest regarding the matters on the agenda for today's meeting?

No conflicts were reported.

Minutes Approval

Chairman McCormick informed Trustees that the minutes from the September 10, 2012 regular session had been posted to the Board Web site prior to the meeting. Kohlan Flynn made a motion to approve the minutes as presented. It was seconded by Chip Gould and passed unanimously.

Facilities Committee

Committee Chairman, Kohlan Flynn informed the Board the Facilities Committee met on October 30 at the Henderson County Campus. The committee received an update on the Facilities Master Plan which included a summary of projects and their completion status.

President Parkhill stated the Facilities Master Plan was based on the College's 2008-2013 Strategic Plan. We are now in the process of collecting data and meeting with focus groups on the 2013-2020 Strategic Plan, which will be presented to the Board in January. We will then begin updating the College's Facilities Master Plan based on the new Strategic Plan. Dr. Parkhill mentioned that it would be beneficial for the Board to hold another retreat next spring to look at the new strategic and facilities master plans.

Dr. Flynn stated the Committee also reviewed revisions to the 2012-2013 funded projects and recommends approval. President Parkhill presented details on the project revisions and informed Trustees that some projects have been carried forward from last year. After discuss, Chairman McCormick stated the Committee recommends approval of the 2012-2013 funded projects revisions as presented. The Committee recommendation passed unanimously.

Finance and Investment Committee

Committee Chair, Teresa McCall stated that the Finance and Investment Committee also met on October 30 at the Henderson County Campus. The Committee received an update on the final formal financial statements as well as a financial update for the first quarter ending September 30, 2012. The College's formal financial audit should take place sometime in December or January.

Ms. McCall informed Trustees that the EAGLE report which was presented to the Board at the September meeting showed a compliance issue with the Financial Aid office which was an error. There was not a finding in this area.

Ms. McCall stated the Committee reviewed RFP recommendations for the College's Bookstore Services. President Parkhill informed Trustees that the College had received two proposals, one from our current bookstore provider, Neebo and one from Barnes and Noble. Dr. Parkhill stated based on these proposals, Barnes and Noble provided more opportunities for students in regard to used text books and electronic text book options, which will help to reduce student costs. Ms. McCall stated that the Finance and Investment Committee recommends the approval of Barnes & Noble for the College's Bookstore Manger Services. After discussion the committee's recommendation passed without dissent.

President's Report

President Parkhill informed Trustees that a copy of the President's Report has been posted to the Board Web site for their review. Dr. Parkhill highlighted the following items and encouraged Board Members to contact her if they had any questions regarding the report. The full report is attached and made a part of these minutes.

- President Parkhill stated that she will be presenting the 2012-2013 Capital Funded Projects revisions that were just presented by the Facilities Committee to the Henderson County Commissioners at their November 21st meeting to be held at 9 a.m. at the Historic Courthouse. Trustees are invited to attend.
- Dr. Parkhill mentioned that the President's Council held their annual retreat last Friday. The morning session included reviewing what was happening at the National and State level. Specifically, the recommendations from the 21st Century Commission on the Future of Community Colleges "Reclaiming the American Dream", which focused on reimagining the community college three R's: 1) Redesign Student's Education Experiences by increasing completion rates while preserving access, enhancing quality, and improving college readiness, 2) Reset the System by creating new incentives for supporting student success; and 3) Reinventing institutional roles by requiring the college to refocus our mission and redefine our role to meet the education and employment needs of our communities. Dr. Parkhill stated that the afternoon was spent on reviewing the College's mission and discussing how we must redefine our mission to be more focused on meeting the needs of our students and community. We will be continuing these conversations as we collect data for our 2020 strategic plan. We will bring recommendation back to the board in the spring for their deliberation.
- President Parkhill reviewed the handout on the North Carolina Community College System's budget priorities for the upcoming biennial budget. These budget priorities have been submitted to the governor's office, and will be presented to the General Assembly when they convene in January. Andrew Tate and President Parkhill have already met with Representative Chuck McGrady and Senator Tom Apodaca and have plans to meet with Representative Chris Whitmire in the next month.
- Rita Conner, dean for Allied Health, has been appointed to the Pardee Hospital Board of Directors
- Alan Stephenson, Marcia Stoneman, and Rita Conner met with representatives from Western Carolina University (WCU) to discuss the Regional Increasing Baccalaureate Nurses program. In this program, students co-enroll at both BRCC and WCU and take one on-line class each semester at WCU while attending the Nursing Program at BRCC. Occasional face-to-face meetings will take place at WCU's Biltmore Park location. After three years at BRCC, students can attend WCU for one additional year and receive their BSN.
- Chris English, Dean for Applied Technology, and Vice President Alan Stephenson, attended a bioprocessing symposium on October 18 at Appalachian State University (ASU). They were able to talk with the dean and a faculty member for their fermentation program about areas of mutual interest including an articulation agreement for our AS degree and a

possible 2+2 if we develop a brewing, distillation, and fermentation program. We will also be working with ASU on a National Science Foundation grant.

- The GED testing process is undergoing some significant changes. GED Testing Service and Pearson Vue have formed a partnership to convert the test to computer-based testing. By January 1, 2014, with the introduction of a new version of the tests, all GED tests will be computer based, and will be given at Pearson Vue Testing Centers. The GED testing fee, which went up from \$7.50 to \$25 per candidate in July, will almost certainly increase. Pearson Vue has a charge of \$120 per battery (five tests). Retests or rescheduling of missed tests will add \$24 per test. The cost to North Carolina candidates has not yet been determined. A change in fees must be approved by the North Carolina State Board of Community Colleges. The paper and pencil test, in the form of the current 2002 edition will be available through 2013. Test scores from the 2002 edition will not transfer to the 2014 edition. The Basic Skills staff will communicate these changes to those in the “GED pipeline.” In addition, Basic Skills is working on becoming a Pearson Vue GED Testing Center.
- The Division of Economic and Workforce Development staff is providing comprehensive assessment, referral, and placement services to Sierra Nevada Brewing Company. The plant operations Manager, Stan Cooper and other officials will have office space on the Henderson County Campus until the plant is up and running sometime in July 2013.
- The Division of Economic and Workforce Development and Continuing Education is partnering with Oskar Blues to offer “Oskar Blues School” beginning in January 2013 on the Transylvania County Campus. Students will be able to engage in tours and in hands-on activities at the Oskar Blues facility. The course will prepare graduates to sit for the International Brewers and Distillers Certification in Brewing.

Educational Foundation Report

Ann Green, Executive Director, reported the Blue Ridge Community College Educational Foundation’s Scholarship Appreciation Luncheon was very successful with more than 400 scholarship donors and recipients attended the luncheon on September 19. The corporate underwriters for this year's Luncheon were Park Ridge Health, FASTSIGNS, and Normac.

Ms. Green stated that for the third year in a row, every trustee and director serving on the College Board of Trustees and the Foundation Board of Directors has given to the Annual Fund Drive with 97% participation for this year’s campaign. The faculty and staff campaign has risen more than ever with \$30,000.72 to date. Sixteen employees gave this year who hadn’t given last year and the same number of employees increased their contribution. This is the seventh year in a row that the Campaign total has exceeded the previous years.

Ms. Green informed the Board of the following Major In-Kind gifts received since the last board meeting:

- Transylvania County EMS donated two Stryker stretchers (valued at \$4,000 each) for the Transylvania County and Henderson County Campuses.

- Murray Chidester gifted a 2001 Volkswagen Passat (valued at \$7,826) to our Automotive Systems Technology Program.

Ms. Green stated that twenty-four Community Ambassador Program participants attended their final session on November 7 and were recognized at a graduation luncheon honoring this fifth class. There are now 95 Community Ambassador Program graduates.

Ms. Green informed Trustees that the Foundation total assets at September 30 were \$9.3 million. Returns for the quarter and the trailing 12 months were 4.91% and 19.4%, respectively.

Student Government Association Report

Raven Owen, SGA representative at the Transylvania County Campus, reported that the Allied Health Day held on October 17 was well attended with more than 200 participants. Many clubs were there and sold food, had raffles, educated students and visitors on different health issues, and much more. Park Ridge Health brought out screening from their Wellness on Wheels Bus. Mission brought out their tooth care bus. There was simulated texting and driving in the parking lot.

The American Red Cross Blood Drive was held on October 25 with several faculty/staff and students giving much needed blood. Ninety productive units were collected, which exceeded the goal of 85 donors. This was collaboration with two groups from the College's Small Communication's class as their group projects.

April Killough and three SGA officers attended the NCSGA Fall Conference from Oct 26 to 28 in Wilmington. The SGA officers felt the experience taught those more about the responsibilities of being a leader and there were several opportunities for them to network with other SGA members. Wesley Johnson was the finalist for the Robert W. Scott Leadership award. On Wesley's behalf, the SGA Officers accepted his award of \$250.

The HCC/SGA hosted a Halloween Bash (dance) on October 31 from 7pm to 10pm in the TEDC Conference Hall. This was a new event that was planned over the summer. All the proceeds went to the United Way. The TCC/SGA also held a Pizza/Costume Contest on October 31. Winners received an Ingle's gift card.

The SGA Holiday Party will be held on December 5 in the Student Center from 10 a.m. to 3 p.m. It is open to faculty and students. There will be a cookie contest, holiday card making, and a bad sweater contest.

The TCC/SGA hosted a "Wheel of Talent" competition on Friday, October 12, from 6 – 9 p.m. Ben Hardy, Glenda McCarson, and John Clark were the show's "American Idol" style judges. Admission was free to students, as well as pizza and soft drinks. The group raised over \$100 for the SGA's 2013 Relay for Life Campaign. Because the event received positive feedback, this will now be an annual event.

Old Business

No old business.

Approval of New Employees

Chairman McCormick informed Trustees a listing of new full-time and permanent part-time employees had been posted to the Board Web site prior to the meeting. Mr. McCormick reviewed the listing of new employees with details on education and work experience. Andrew Tate made a motion to approve the list as presented. Betty Gash seconded the motion, and it passed without dissent. A copy of the list is attached and made a part of these minutes.

Approval of Policy Change

President Parkhill reviewed the recommended changes to the Employment Contracts (3.3) policy and addressed all questions. Dr. Parkhill stated that this will allow the College to enter into at-will employment contracts with all part-time instructional employees. Kohlan Flynn made a motion to approve the policy change as presented. It was seconded by Chip Gould and passed without dissent.

President Parkhill reviewed the recommended changes to the Closings Resulting from Inclement Weather or Emergencies (2.20.1) policy and addressed all questions. Dr. Parkhill stated that this policy change will allow faculty greater flexibility of options for making up class time as a result of closings due to inclement weather or emergencies. The Faculty Council's research of other community colleges revealed policies consistent with the proposed policy. Bill Farrell made a motion to approve the policy change as presented. It was seconded by Sandy Tallant and passed unanimously.

Other Comments

President Parkhill informed the Board she had just received notification from the Governor's office of a new Trustee appointment, Dee Dee Perkins, representing Transylvania County. Dr. Parkhill stated she was not able to reach her before the meeting tonight, but would hopefully meet with her soon to go over the role and responsibilities of our Board.

Closed Session

Kohlan Flynn made a motion that the Board of Trustees go into closed session pursuant to G.S. 143-318.11(a) (1) and (3) to discuss a confidential personnel matter and pursuant to G.S. 115D-27-20 to discuss matters protected by the attorney-client privilege. It was seconded by Teresa McCall and passed without dissent.

Upon returning to open session Kohlan Flynn made a motion to approve President Parkhill's recommendation that David Fuhry's employment contract be terminated for the reasons discussed in closed session. It was seconded by Betty Gash and passed unanimously.

Trustee Comments

Chairman McCormick stated that the College had lost a good friend and advocate in past Trustee Chair, Joe Spearman's passing. Mr. McCormick mentioned details of Joe's dedicated service to the College and the community and how his tremendous generosity will live on through his scholarship with the Educational Foundation.

There being no further business, the meeting was adjourned.

Chairman

Secretary