Policies for Medication Aide and Nurse Aide III

There are **NO** absences allowed with the Medication Aide or Refresher class. Students must have an average of **78%** to pass the course.

**State Competency Testing:** Proper documentation to apply for state testing will be given to students by Blue Ridge Community College. State Competency Evaluations however are now being done by state contracted company. The student is expected to conduct themselves in a mature and professional manner throughout the course.

**Class Dismissal:** The instructor has the right to ask any student whose behavior is inappropriate or disruptive to withdraw from the class. Examples of this behavior include but are not inclusive

- Chronic Tardiness greater than 2 times
- Sleeping in class
- Talking and interrupting instructor or chronic attitude problems
- Inappropriate dress
- Inability to follow rules
- Use of Profanity, harassment of any kind

**Cell Phones:** While cell phones are recognized as an intrinsic part of today’s life, cell phone use (including texting) during class is prohibited. You will dismissed from class with the first offense. During tests all cell phones must be turned off. Cell phones may only be used during breaks and lunch. There will be NO picture taking with the cellphone or other devices. A student shall no send electronic communications- ie. text, e-mail, Facebook, Twitter etc. that invades the privacy and rights of another student, peer, or faculty.

**Dress:** Casual attire is appropriate for classroom attendance. However, skill stations often require students to kneel, sit, squat, and bend to accomplish objectives. Any attire that may prove distracting during these maneuvers (tank tops, short shorts, sleeveless t-shirts, short skirts etc.) are not permitted. Instructors will determine inappropriate attire and advise students of corrective measures. Poor personal hygiene may result in dismissal and disciplinary actions by the classroom instructor.

The student must purchase the required textbook **before** the first day of class.

If you have special learning needs, they must be addressed prior to the first day of class with the Disability Services office in Student Services.

Scholarship recipients must attend greater than **10%** of the class before scholarship monies will be disbursed.

All students have the right to request a conference with the coordinator if attempts to resolve issues directly with the instructor have not succeeded.

**I have read and understand the policy guidelines:**

__________________________
Printed Name

__________________________
Signature

__________________________
Date

Rev. 7/18/12