STUDENT SPOTLIGHT
Kharen Caggiano
MACHINING GRADUATE
Continuing Education transfer to Curriculum

ECONOMIC AND WORKFORCE DEVELOPMENT/
CONTINUING EDUCATION

SCHEDULE OF COURSES
AUGUST TO DECEMBER 2015

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Enroll in a course, expand your horizon and enrich your life.

ON THE COVER: Student Spotlight
Kharen Caggiano
Transferred Continuing Education Machining courses into the Curriculum Machining Program
Associate Degree - Machining, Summer 2015

Kharen Caggiano grew up in the Philippines where she earned her Bachelor’s Degree in Chemical Engineering from Mindenao State University. She worked for three years as a Chemical Engineer with a Japanese company producing carbide powder before marrying and moving to the United States.

Three years ago, Kharen was blessed with her daughter, Samantha. Recently, as a single parent, she wanted to find a stable job in manufacturing. Kharen enrolled in the Back to Work Machining program through Continuing Education to explore her interest in CNC Machining. She enjoyed the program so much, she decided to earn her Associate Degree.

Kharen was able to transfer her Continuing Education credits and receive a Workforce Investment Act training award to complete her Curriculum Machining program. At the end of the 2015 Summer Term she completed her Associate Degree requirements with honors.

Kharen’s states, “I would like to be employed by an excellent manufacturing company where I can perfect my machining skills and eventually become a quality engineer… Taking the Continuing Education Machining courses gave me the opportunity to explore my career interest and transfer those courses into a degree program”
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Career Enhancement

Unlock your organization's potential.

Customized Training Program

Blue Ridge Community College leads economic development efforts in Henderson & Transylvania Counties through partnerships to deliver comprehensive assistance for attracting and locating new business and industry to our area as well as fostering existing business and industry growth.

Blue Ridge Community College has and continues to partner with numerous organizations delivering quality professional training and development. Some of these organizations are All States Medical, Clement Pappas, Continental Automotive Systems, Daystar Machining Technologies Inc., Elkamet Inc., Excelsior Packaging, Gaia Herbs, General Electric Lighting Systems, Kimberly Clark Corp., Meritor Inc., Oskar Blues, PharmAgra Labs, Sierra Nevada Brewing Company, and UPM Raflatac.

How can your organization tap into these valuable resources?

Are you:
• Making an appreciable capital investment?
• Deploying new technology?
• Creating jobs, expanding an existing workforce or enhancing the productivity and profitability of the operations within the NC?
• Enhancing the skills of your employees?

If so, your organization may be eligible for a Customized Training Project that could assist with a multitude of quality training and development opportunities to offset employee training costs.

For more information, contact Shanda Bedoian at (828) 694-1756 or shandab@blueridge.edu.

The Stackable Credential System is grounded on the North Carolina Career Readiness Certificate (NCCRC) which is issued by ACT (and is aligned with the National Career Readiness Certificate - NCRC), the State of North Carolina and the National Association of Manufacturers (NAM).

The system validates the workplace skills that make an individual ready for work. The NCCRC/NCRC verifies to manufacturers that individuals entering the workforce directly after high school, postsecondary education or from another career pathway possess the essential employability competencies associated with performance in a professional, competitive, and fast-paced environment. It is recognized across all sectors of the economy as the credential that confirms the presence of work-related skills documented by three of ACT’s WorkKeys® assessments: Applied Mathematics, Locating Information and Reading for Information.

Industry-wide technical competencies represent the knowledge and skills that are common across all 14 sectors of manufacturing and are required for entry-level or technician-level employment. These technical competencies build upon one another.

Certified Production Technician – This course offers a comprehensive package of training, enabling workers to build the core knowledge and skills needed in today’s advanced manufacturing workplace. Based on standards developed by the Manufacturing Skill Standards Council (MSSC), this course is delivered in both an instructor-led environment and computer-based simulations of actual production applications. Upon successful completion of this course, you will have the knowledge and experience to take the MSSC Certified Production Technician Exam.

Certified Logistics Technician - Learn the fundamentals of logistics through a blended learning environment. This hybrid course will provide you with the foundational broad knowledge you need to understand supply chain management. Learn the world of logistics and related core competencies including OSHA standards for forklift and safety.

Let us develop a program for your staff. Contact Monique at (828) 694-1744 or moniquee@blueridge.edu.
Advanced Manufacturing
To register for the courses listed below, see page 42. For information about enrolling in the following courses, contact Monique at (828) 694-1744 or email moniquee@blueridge.edu. Please visit the BRCC bookstore to purchase required books and supplies before class begins.

AutoCAD I
Learn the essential skills and basic concepts of design and shape using AutoCAD. This course will emphasize visual concepts using simple drawings, printing and plotting. The course includes production and management of 2D and 3D design drawings. For advanced AutoCAD see page 7. Please visit the BRCC bookstore to purchase the required book before class begins.
5:00PM-9:00PM M 8/24-10/19  3.2 CEUs  $130  Schwartz  Hend Co Campus SPRM 117  DFT-8107-403

3D Printing: Imagine the Possibilities
3D printing is being used by many companies worldwide and on the edge of exploding at the consumer level. Come see, first-hand what the revolution is all about in this exciting and fast paced course in our 3D incubator space at the Transylvania Campus. Learn about the technology, the many possible applications, and gain insight into where the technology is heading. Students will also get an overview of the design software utilized and view completed work.
6:00PM-8:00PM  W  9/2-9/9  $40  Schain  Trans Co Campus TRCT 220  CSP-8541-431

Introduction to SolidWorks - New!
Gain an understanding of the popular design software - SolidWorks in this overview class. Learn basic part modeling, 3D sketching and revolving, configuration of parts, assembling and bottoms up modeling. This course addresses the fundamentals of computer-aided design and drafting as well as building manufacturing models.
9:00AM-12:00PM  F  9/4-9/25  1.2 CEUs  $75  Bagley  Hend Co Campus SPRM 117  DFT-8111-503

Industrial Maintenance Program - New!
The Industrial Maintenance Program provides the introductory knowledge and skill required for installing, maintaining and troubleshooting modern industrial equipment and its infrastructure and facility systems. Students will learn to solve practical maintenance problems, read and interpret mechanical drawings, interpret maintenance publications and keep production equipment and systems running smoothly and efficiently. There is a prerequisite for the student to take the WorkKeys Certificate program in Reading, Math and Locating Information and must earn a minimum of a Silver Certificate (Level 4 in each area). Student must also take the Applied Technology in WorkKeys and earn a minimum of level 2. Visit the NCWorks office at BRCC to schedule the WorkKeys assessments prior to registration.
8:30AM-4:30PM  F  9/4-12/4  13 CEUs  $186.30  Staff  Hend Co Campus SPRM 170  MNT-8005-403

Welding I
Introduction to welding symbols, shop math and safety provided through hands-on experiences with various types of welding.
6:00PM-9:00PM  F  9/4-10/9  2.4 CEUs  $106.30  Broome  Hend Co Campus SPRM 135  APP-8203-403

Welding II
You are given more opportunity to practice the various types of welding, learned in Welding I with greater emphasis on math, symbols, and blueprint interpretation.
6:00PM-10:00PM  F  10/23-12/4  2.4 CEUs  $106.30  Broome  Hend Co Campus SPRM 135  APP-8204-503

Serving those who’ve served our country
NCWorks can help you with:
• Academic planning
• Career development services
• Case Management
• Job Placement
• Resources and referrals

For more information, contact NCWorks at blueridge.edu/ncworks
Career Enhancement

Specialized Classes in Alternative Fuel Vehicle Technology

BRCC provides training to automotive shops, fleets and first responders to safely make repairs, diagnose, or manage emergencies on various alternative fuel vehicles. If your organization supports compressed natural gas (CNG), autogas (LPG) or hybrid vehicles contact BRCC to have a class scheduled for your group. Our current trainings include:

- CNG Vehicle Fuel System Inspectors
- First Responders for Alternative Fuel Vehicles
- Light Duty Natural Gas Vehicles
- Hybrid Vehicle Technology
- Overview of BioDiesel
- Light Duty LPG/Autogas Vehicles

Classes in these advanced transportation technologies can accommodate the demands of your organization and also we provide convenient flexible scheduling for groups. We are a training center of the National Alternative Fuels Training Consortium (NAFTC).

Contact Monique at (828) 694-1744 or moniquee@blueridge.edu to discuss trainings for your staff.

Automotive Training and Certification

Automotive Inspection Certification

To register for the courses listed below, see page 42. For information about enrolling in the following courses, contact Monique at (828) 694-1744 or email moniquee@blueridge.edu.

OBD Emissions Inspection

Become a licensed Auto Emission/OBD Inspector. This course meets the training requirements for the Auto Emission Inspection Program administered by the NC Division of Motor Vehicles, License and Theft Bureau. A mechanic must attend an 8-hour emission course and pass a state certification exam administered in class. Topics covered include an overview of DMV regulations, inspection procedures, and proper use of diagnostic equipment. NC Emissions/OBD Regulations Manual is included in registration fee. Register early, class size is limited.

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OBD Emission Inspection Renewal Inspection

Renew your Auto Emission Inspection License by successfully completing a 4-hour emissions refresher course and passing a written and hands-on test in which the student is required to conduct an emissions inspection of a motor vehicle. Topics covered include an overview of DMV regulations, inspection procedures, and proper use of diagnostic equipment. NC Auto Emissions/OBD Regulations Manual is included in registration fee. Register early, class size is limited.

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<td>Carter Hend Co Campus SPRM 108</td>
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Vehicle Safety Inspection

Become a licensed Vehicle Safety Inspector or renew an existing license. This course meets the training requirements for the Auto Safety Inspection Program administered by the NC Division of Motor Vehicles, License and Theft Bureau. A mechanic must attend an 8-hour safety course and pass a state certification exam administered in class. Topics covered include an overview of DMV regulations, inspection procedures, and proper use of diagnostic equipment. NC Vehicle Safety Inspection Regulations Manual is included in registration fee. Register early, class size is limited.

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Auto Detailing - New!
Learn the fundamentals of the five major areas of auto detailing. You will learn to properly wash and clean the engine, the major components of exterior and interior detailing and prepare for the many situations that may be encountered in the detailing of automobiles. This class will cover buffing and waxing techniques, proper use of chemicals and tools, how to determine the amount of time the job will take, pricing and many more details to prepare to enter this lucrative job market.

4:00PM-7:00PM  TTH  10/6-11/12  3.6 CEUs  $126.30  Gilliam  Hend Co Campus SPRM 156  AUT-8216-403

Professional Truck Driver: Classroom Training
To register for the courses listed below, see page 42. For information about enrolling in the following courses, contact Monique at (828) 694-1744 or email moniquee@blueridge.edu.

Truck Driver: Classroom Training
Learn the fundamentals of becoming an entry level professional tractor trailer driver. This course is a classroom training allowing students to receive academic and practical instruction for the safe operation of a Tractor Trailer. Students may continue in the program to gain practical on road training through Alliance Tractor Trailer Training Center. Certain employment criteria must be met prior to starting the driving portion of the program with Alliance Tractor Trailer Training Center.

7:00AM-5:30PM  MTWTHF  8/24-8/28  5 CEUs  $131.30  Staff  Hend Co Campus SPRM 170  TRA-8609-408
7:00AM-5:30PM  MTWTHF  9/21-9/25  5 CEUs  $131.30  Staff  Hend Co Campus TBD  TRA-8609-409
7:00AM-5:30PM  MTWTHF  10/19-10/23  5 CEUs  $131.30  Staff  Hend Co Campus TBD  TRA-8609-415
7:00AM-5:30PM  MTWTHF  11/16-11/20  5 CEUs  $131.30  Staff  Hend Co Campus TBD  TRA-8609-416
7:00AM-5:30PM  MTWTHF  12/14-12/18  5 CEUs  $131.30  Staff  Hend Co Campus TBD  TRA-8609-417

Building and Construction
To register for the courses listed below, see page 42. For information about enrolling in the following courses, contact Monique at (828) 694-1744 or email moniquee@blueridge.edu.

Basic Electricity - New!
This course is designed to introduce the students to electricity. Students will learn the basic elements and how to safely work with electricity. Included will be an overview of the principles of electricity, concepts, components, circuits, and measurement instruments. Please visit the BRCC bookstore to purchase the required book.

6:00PM-9:00PM  T  9/29-11/3  1.8 CEUs  $71.30  Evans  Hend Co Campus SPRM 170  ELC-8014-403

NC Electrician Continuing Education Preparation
Renew your license. Get eight hours of continuing education credit for NC licensed electrical contractors. Receive updated information on the latest changes in the National Electric Code. Review new materials and procedures, as well as related code requirements. Optional textbook is “Stallcup’s Illustrated 2011 Code Changes.” Books are available at the BRCC bookstore.

7:30AM-4:30PM  S  10/24  0.8 CEUs  $70  Ruhe  Hend Co Campus ARTS 128  ELC-8017-403

AutoCAD & Basic Architectural Design - New!
Learn the essentials of AutoCAD required to produce a variety of residential architectural drawings. In this course, you will build upon the knowledge gained from AutoCAD I with a focus on architectural design. Basic residential design and construction concepts will be covered. You will use AutoCAD software to produce 2D residential floor plans, basic electrical plans, elevations, foundation plans, roof plans, detail drawings and full wall sections. Students will use AutoCAD’s layout functions to set up and produce a set of “prints” for their designs. Previous experience with AutoCAD is required for this course. For information on AutoCAD I, see page 5. Please visit the BRCC bookstore to purchase required book before class begins.

5:00PM-8:00PM  M  10/26-12/14  3.2 CEUs  $130  Schwartz  Hend Co Campus SPRM 117  DFT-8110-401
Career Enhancement

**Business Training**
To register for the courses listed below, see page 42. For information on courses scheduled for the Henderson County Campus, contact M.C. at (828) 694-1779 or email m_gaylord@blueridge.edu. For information on courses scheduled for the Transylvania County Campus, contact Cecile at (828) 883-2520 or email ceciled@blueridge.edu.

**Notary Public Education**
The State of North Carolina requires those who want to be commissioned by the Secretary of State as a Notary Public to complete a course of instruction at a community college. Students must be 18 years or older, live or work in NC, have a high school diploma or an equivalent (GED). You must also speak, read, and write English. You will receive instruction on the notary public application process. Students will be required to provide a government issued picture ID such as driver’s license. Registration Fee of $75 includes books and materials, which will be provided in class.

- **9:00AM-4:00PM S 8/22** 0.6 CEUs $75 Capps Hend Co Campus TEDC 236 SEF-8132-401
- **9:00AM-4:00PM S 9/19** 0.6 CEUs $75 Capps Hend Co Campus GENS 115 SEF-8132-402
- **9:00AM-4:00PM S 10/24** 0.6 CEUs $75 Whitaker Hend Co Campus TEDC 236 SEF-8132-501
- **9:00AM-4:00PM F 11/20** 0.6 CEUs $75 Roberts Trans Co Campus TRCS 140 SEF-8132-502
- **9:00AM-4:00PM S 12/12** 0.6 CEUs $75 Whitaker Hend Co Campus PATT 150 SEF-8132-503

**QuickBooks & Accounting Basics**
Learn the basics of QuickBooks Pro, a comprehensive accounting and financial software system used in many small to mid-sized businesses. This course also includes accounting basics in order to better understand the applications and processes in QuickBooks as well as the importance of these basics to any business. This course is relaxed, informative, and for beginners and those who want to enhance their basic accounting and QuickBooks knowledge. Please visit the BRCC bookstore to purchase the required books before class begins.

- **6:00PM-8:30PM M 8/24-12/14** 4 CEUs $130 Adams Trans Co Campus TRCT 220 CAS-8380-431

**Social Media Applications for Business - New!**
Discover the keys to professional business communication using social channels such as Facebook, Google, Pinterest, YouTube and LinkedIn. With digital brand asset management you will learn more about documents, presentations, logos, images and videos. This course will introduce the features and benefits of social media tools for use in your business strategy. Bring a USB drive to class.

- **5:30PM-7:30PM M 9/14-10/5** 0.8 CEUs $75 Czarnecki Hend Co Campus TEDC 119 CAS-8397-512

**Commercial Lending Boot Camp - New!**
Learn the basics of commercial lending to small and medium size businesses using the six C’s of credit (Conditions, Character, Capacity, Cash Flow, Capital and Collateral). Learn basic accounting principles related to lending, analyzing businesses, converting cash accounting to accrual and analyzing loan requests using “text book” approaches and “real world” methods. A basic knowledge of Microsoft Excel is recommended but not mandatory. Bring a hand-held calculator to class.

- **8:00AM-5:00PM F 10/23-10/30** 1.6 CEUs $70 Ruby Hend Co Campus PATT 150 BAF-8274-401

**Human Resource Management**
Lorraine Poe is returning to teach an updated overview of Human Resource Management. She will be covering updated rules and regulations in Employment including: Hiring process of planning, recruiting, screening, interviewing and selection of employees. Performance Management Role of Motivating, coaching, goal setting and appraisals. Managing consistently with corrective action, documentation and lawful terminations, The HR’s Role in Developing Positive Employment Relation of Diversity, Equal Employment, Harassment prevention, policies and work rules. This course is appropriate for those new to Human Resources, interested in employment in this field, working as a supervisor, or a great review for those currently working in Human Resources.

- **2:00PM-5:00PM TH 10/22-11/12** 1.2 CEUs $70 Poe Hend Co Campus CONE 122 MLS-8960-403
Professional Truck Driving

Driving a tractor trailer has never been easier.
It’s not only about the job, it’s about the training!

Blue Ridge Community College and Alliance Tractor Trailer Training Centers have formed a partnership to provide a career training path in truck driving.

Enroll with Blue Ridge Community College for the important classroom instruction. Students will also enroll with Alliance Tractor Trailer Training Centers to complete the hands-on training to become a professional truck driver.

In a few weeks, you could be earning excellent income in one of the most stable industries in the country.

For more information, contact Monique at (828) 694-1744 or moniquee@blueridge.edu.
Career Enhancement

How Can NCWorks Help You?
Career Planning, Training & Placement Services

Career Readiness Certification
Learn about the National Career Readiness Certificate and sign up to earn this valuable career tool. Use Career Ready 101 software to prepare for the NCRC and get career tips and information.

Counseling
Meet one on one with Career Counselors or representatives from the Division of Workforce Solutions to plan your career path and overcome your employment challenges.

Job Postings
Gain access to job listings for 100 counties in North Carolina through NCWorks Online.

Scholarships and Grants
Financial aid is available for various continuing education programs.

Workshops and Courses
Join us for one of our monthly workshops on resume writing, interview skill, and networking. Sign up for our Career Ready 101 software to access self-paced interactive lessons for career development, or to increase workplace and soft skills.

For more information, visit blueridge.edu/NCWorks.

Vision Leadership Program

Vision is a comprehensive leadership development program designed to promote informed and committed civic volunteerism. Our program is designed to help participants acquire a fuller sense of the critical issues affecting their community and the leadership skills necessary to resolve them.

Class takes place one day per month from August through May and includes extensive visits throughout our community.

If interested in more information about Vision visit blueridge.edu/vision.

Vision Henderson County
Contact M. C. at (828) 694-1779 or email m_gaylord@blueridge.edu

Vision Transylvania County
Contact Cecile at (828) 883-2520 or email ceciled@blueridge.edu
Got Skills? Prove It!

Earn your National Career Readiness Certificate

Prove to employers that you have the skills to do the job...

North Carolina recognizes the need to assess individuals’ skill levels and identify gaps in workplace skill requirements. This process will guide hiring & training decisions and develop the skills U.S. workers need to compete in a global economy. To address these issues, North Carolina has joined 40+ states in a national Career Readiness Certification initiative.

Career Readiness Certification (CRC) identifies three core workplace skill levels required across multiple industries and occupations. The CRC is a portable credential that workers can use in any area of North Carolina or in any state in the U.S. This Certificate confirms to employers that the individual possesses basic workplace skills in Reading for Information, Applied Math and Locating Information—the three skills that most jobs require. It is a perfect document for job seekers to include with a resume when applying for a job.

The standardized assessment used to award the Career Readiness Certificate is ACT WorkKeys. WorkKeys assessments are currently used as part the screening process for hiring and advancement by several area businesses: Sierra Nevada Brewing Co., Meritor, Blue Ridge Metals, Borg Warner, Kimberly Clark, H Puttsch, UPM Raflatac, Selee Corporation, Elkmot, Thermo Fisher Scientific, Legacy Paddle Sports, etc.

Career Readiness Certification has three levels:

**Bronze Level** ~ An individual achieving at least a Level 3 on each of the tests possesses core workplace skills for approximately 30% of the jobs profiled by WorkKeys.

**Silver Level** ~ An individual achieving at least a Level 4 on each of the tests possesses core employability skills for approximately 65% of the jobs profiled by WorkKeys.

**Gold Level** ~ An individual achieving at least a Level 5 on each of the tests possesses core employability skills for approximately 85% of the jobs profiled by WorkKeys.

**Platinum Level** ~ An individual achieving at least a Level 6 on each of the tests possesses core employability skills for approximately 99% of the jobs profiled by WorkKeys.

How to prepare and qualify for your Career Readiness Certificate:

Using the Career Ready 101 system aligned with the WorkKeys Assessments, Henderson County NCWorks staff will determine your present level of proficiency in Reading for Information, Locating Information and Applied Mathematics. You may then use the self-paced Career Ready 101 Curriculum to upgrade your skills, if necessary. When you have attained the appropriate skill levels, NCWorks staff will schedule your Certification Assessment. Upon successful completion of the WorkKeys Assessments for these required skill levels, you will receive your Certificate.

For more information visit blueridge.edu/NCWorks.
Career Enhancement

Real Estate
To register for the courses listed below, see page 42. For information about enrolling in courses contact M.C. at (828) 694-1779 or email m_gaylord@blueridge.edu.

Real Estate Selected Topics
Get 30-hours of post-licensing education. Real Estate Broker required training to assist the provisional broker to meet the 90-hour post-licensing education requirements set forth by the North Carolina Real Estate Commission. This course consists of high-level advanced instruction covering special topics. It includes land use controls, miscellaneous law issues, sale of undeveloped land and other special topics. Textbook required: NC Real Estate Manual 2015-2016 Edition.

8:30AM-5:00PM S 9/12-10/3 3 CEUs $125 Whitaker Hend Co Campus TEDC 236 RLS-8704-401

Broker Contracts & Closings
Real Estate Broker required training to assist the provisional broker to meet the 90-hour post-licensing education requirements set forth by the North Carolina Real Estate Commission. Get 30-hours of post-licensing education. This course consists of high-level advanced instruction covering contracts and closing. This course will also discuss license status and education issues. Textbook required: NC Real Estate Manual 2015-2016 Edition.

6:00PM-10:00PM MT 11/23-12/15 3 CEUs $125 Whitaker Hend Co Campus TEDC 236 RLS-8703-501

Career Planning and Placement
For information on courses scheduled for the Henderson County Campus, contact (828) 694-1755 or email danh@blueridge.edu. For information on courses scheduled for the Transylvania County Campus, contact (828) 883-2550 or email a_marquez@blueridge.edu.

Human Resources Development (HRD)
The HRD program provides short-term, pre-vocational training and counseling through courses and employability labs, to give individuals the essential personal skills to successfully enter the workforce, pursue further training or change careers. To register for the following HRD courses please visit the Henderson or Transylvania County NCWorks Offices.

Employability Lab
Essential workplace skills are the skills needed for work, learning and life, and they provide the foundation for learning all other skills. Learn to identify your key skills, explore career options and develop a resume. You will also be able to earn your National Career Readiness Certificate which proves your skill level to employers.

Employment Planning
Learn how to tap into the hidden job market, design a productive job search and identify your personal communication style to build confidence in an interview.

Essential Workplace Skills
Learn essential workplace employability skills including job seeking and job keeping skills (application, resume and interviewing), as well as time management, job performance, and problem solving strategies. Students will prepare a professional resume and receive professional coaching toward interviewing with an employer.

Computer and Information Technology
To register for the courses listed below, see page 42. For information about enrolling in courses scheduled for the Henderson County Campus, contact M.C. at (828) 694-1779 or email m_gaylord@blueridge.edu. For information on courses scheduled for the Transylvania County Campus, contact Cecile at (828) 883-2520 or email ceciled@blueridge.edu.

Adobe Photoshop for Beginners
Adobe Photoshop is the most popular photo-editing program used by photographers, graphic designers, Web designers and other graphics professionals. Learn the basic techniques and applications. Upon successful completion of this course, you will be prepared to sit for the Adobe Certified Expert (ACE) exam. Please visit the BRCC bookstore to purchase required books and supplies before class begins.

6:00PM-9:30PM T 8/18-12/1 5.6 CEUs $185 Kaczmarek Hend Co Campus TEDC 119 CAS-8251-411

Becoming Computer-Savvy
This introductory computer course is especially designed to help you learn functions of the computer keyboard, including how to use a mouse and how to use basic word processing programs. The class is slow-paced with no computer experience required and a minimum of typing involved. You will be introduced to Windows, Microsoft Word and how to organize files. Please visit the BRCC bookstore to purchase required books and supplies before class begins.

3:30PM-5:30PM T 8/25-10/13 $70 Kaczmarek Hend Co Campus TEDC 302 CSP-8074-401
10:00AM-12:00PM TH 8/27-10/15 $70 Sprouse Trans Co Campus TRCS 117 CSP-8074-421
Computer-Savvy Continued
This course takes you further in your journey to become computer-savvy. Enhance your life by learning to surf the Web, send and receive email, upload pictures to your family and friends, and download safely. Learn the basics of how to navigate webpages, customize your homepage and how to improve readability. Get an introduction to security settings, search engines, netiquette and emoticons. Course continues with purchased book of Becoming Computer-Savvy.

3:30PM-5:30PM  T  10/20-12/8  $70  Kaczmarek  Hend Co Campus TEDC 302  CSP-8398-501
10:00AM-12:15PM  TH  10/22-12/10  $70  Sprouse  Trans Co Campus TRCS 117  CSP-8398-521

3D Printing: Imagine the Possibilities
3D printing is being used by many companies worldwide and on the edge of exploding at the consumer level. Come see, first-hand what the revolution is all about in this exciting and fast paced course in our 3D incubator space at the Transylvania Campus. Learn about the technology, the many possible applications, and gain insight into where the technology is heading. Students will also get an overview of the design software utilized and view completed work.

6:00PM-8:00PM  W  9/2-9/9  $40  Schain  Trans Co Campus TRCT 220  CSP-8541-431

Computer Fundamentals
Sharpen your computer skills to meet the challenges of changing workforce and communication demands. In today’s computer oriented world, becoming acquainted with and using the computer effectively is very important. In this class, you will learn basic computer concepts, technology, terminology and quickly move to hands-on activities for learning basic computer skills. Operating system essentials, file management, Microsoft Word, Excel and file sharing through the internet are some of the topics that will be covered. Please visit the BRCC bookstore to purchase required books and supplies before class begins.

7:00PM-9:00PM  W  9/16-11/4  1.6 CEUs $75  Kaczmarek  Trans Co Campus TRCT 220  CAS-8385-431
10:00AM-12:00PM  F  9/18-11/13  1.6 CEUs $75  Duval  Trans Co Campus TRCT 220  CAS-8385-421

Apple

Apple iMovie Made Easy - New!
Create epic movies or simply shoot and edit a promotional video for your Web site. Learn the basics of quality video and clear audio, editing together an effective video to share with others using Apple’s iMovie. Use an iPad/iPhone or other digital video camera, to shoot your video, Quicktime or Garageband to record additional audio tracks and then lay those tracks into an iMovie project. The iMovie software that came with your Mac is all you need to edit and share stunning videos. Please visit the BRCC bookstore to purchase the required book before class begins.

3:00PM-5:30PM  W  8/19-12/16  4 CEUs $130  Kaczmarek  Hend Co Campus TEDC 106  CAS-8395-412

Earn the New Standard in HR Certification.
Prepare with Blue Ridge Community College

Business plans can look great on paper, but it takes people to achieve real success in the marketplace. Now more than ever, businesses rely on HR professionals to make the most of a changing workforce. That’s why HR professionals rely on SHRM, the leading global resource for human resources. SHRM’s best-in-class training, conferences and competency-based certifications give HR professionals the skills to help their organizations advance. Because great HR makes great organizations. Learn more about SHRM-CP℠ (SHRM Certified Professional) and SHRM-SCP℠ (SHRM Senior Certified Professional) certifications at shrm.org.

Business is changing and employers are demanding that HR professionals adapt to that change.

For more information, contact M.C. at (828) 694-1779 or m_gaylord@blueridge.edu. blueridge.edu/continuing-education/business-training
Career Enhancement

Check out our rapidly growing Computer and Information Technology program featuring courses on:
- Microsoft Academy
- Hardware and Networking
- Apple Applications
- Google Applications
- and much more!

For more information contact m_gaylord@blueridge.edu or (828) 694-1779 or check us out on the web at: blueridge.edu/continuing-education/computers

Apple Pages, Numbers & Keynote Made Easy - New!
Learn to use Apple’s Pages, Numbers and Keynote software to create documents, PDFs, printed publications, spreadsheets and presentations that are certain to impress clients, friends and colleagues. The former iWork suite of software is now separate apps that come with your new MAC computer. Use provided templates or start from scratch, each program lets you create unique and engaging documents to help you communicate your message more effectively. Need to edit a file while away from your computer? No problem, using iCloud, continue editing a document on your iPhone or iPad and save those changes back to iCloud. Please visit the BRCC bookstore to purchase the required book.
6:00PM-8:00PM TH 8/20-12/10 3.2 CEUs $130 Kaczmarek Hend Co Campus TEDC 106 CAS-8392-411

Learn to Use Your iPhone - New!
Get the most out of your iPhone for work or personal use by learning about functions like making and receiving calls, emailing, browsing the web, sending and receiving messages, taking notes and features like shooting photos and listening to music. You will also learn how to install applications. Please bring your devices with you to class that are running IOS 8.
2:30PM-4:30PM TH 8/20-10/8 1.6 CEUs $70 Kaczmarek Hend Co Campus TEDC 106 CAS-8400-401
10:00AM-12:00PM M 9/14-11/2 1.6 CEUs $70 Kaczmarek Trans Co Campus TRCS 130 CAS-8400-421

Macintosh Basics
This hands-on course will familiarize you with the basic Macintosh terminology and the OS9 operating system. The student will learn how to organize, save, and open documents as well as find files and web pages using Sherlock. We will discuss hardware add-ons, including printers, storage devices, digital cameras and scanners. We will also review simple maintenance and repair techniques that will enhance your Mac’s performance.
12:00PM-3:00PM T 8/18-10/6 2.4 CEUs $75 Kaczmarek Hend Co Campus TEDC 106 CAS-8016-412

More Macintosh Applications
This Intermediate Level course covers more advanced Macintosh applications and programs including iPhoto, Pages, Keynote and Numbers - from the Apple iLife and iWork software packages. Students must have a basic understanding of the Macintosh operating system. (New Mac users should begin by taking the Mac for Beginners course.) No text required.
12:00PM-2:00PM T 10/13-12/1 1.6 CEUs $75 Kaczmarek Hend Co Campus TEDC 106 CAS-8275-512

Career Coach is a free online tool available on the Blue Ridge Community College website. It is designed to help you find your ideal career by providing access to the most relevant data on local wages, employment trends, job postings, associated education and training. Also, perform self-assessments and build your own resume.
Meet your personal career coach at blueridge.edu/careercoach
Learn to Use Your iPhone/iPad for Photos - New!
Taking, editing and storing your photos from an iPhone or iPad is easy once you know the basics. Learn to take better photographs, enhance them in the Apple® Photos app and store them in iCloud for use across all your mobile devices and MAC or PC computers. Whether you are a seasoned photography pro or a new iPhone/iPad user, you will find this class an enlightening and fun way to create perfect pictures for use in business or personal situations. Bring your own devices with you to class.

12:00PM-1:00PM TH 8/20-10/8 1.6 CEUs $70 Kaczmarek Hend Co Campus CONE 122 CAS-8398-401
12:00PM-1:00PM TH 10/15-12/10 1.6 CEUs $70 Kaczmarek Hend Co Campus CONE 122 CAS-8398-402

Learn to Use Your Apple iPad - New!
Get the most out of your Apple iPad for work or personal use by learning about browsing the Web, email features, sending and receiving messages, viewing movies, shooting photos, listening to music and more. Please bring your devices with you to class.

1:00PM-3:00PM M 9/14-11/2 1.6 CEUs $70 Kaczmarek Trans Co Campus TRCS 130 CAS-8399-421
2:30PM-4:30PM TH 10/15-12/10 1.6 CEUs $70 Kaczmarek Hend Co Campus TEDC 236 CAS-8399-401

Google

Google Tools for Home and Business - New!
Gain hands-on learning with the Google Productivity Suite of Gmail, Google Calendar and Google Drive. Learn to easily send, receive and manage Gmail, to create, share and maintain multiple Gmail calendars and create, share and save documents and spreadsheets in Google Drive. You must have a Gmail account set up prior to attending class.

5:30PM-7:30PM TH 9/10-10/1 0.8 CEUs $75 Czarnecki Hend Co Campus TEDC 119 CAS-8393-421

Open the Door to a New Beginning

Visit the Henderson County NCWorks
Continuing Education Building, Suite 125 or the
Transylvania County NCWorks 45 Oak Park Drive, Brevard.

Your comprehensive career planning, training and job placement resource.

We can help you:
◆ find a full or part-time job
◆ create a professional resume
◆ learn how to network effectively
◆ prepare answers to those difficult job interview questions
◆ develop your core skills and earn state and national skills certification
◆ plan a change of career
◆ locate financial assistance for training

NCWorks at Blue Ridge Community College has the resources, and a professional and customer-friendly staff to provide all the job seeking and career planning help you need in a single location. Our Centers have an “Open Door” policy, serving Community Members as well as BRCC Students and Alumni.

Henderson County NCWorks Hours:
Monday – Thursday 8 a.m. to 6 p.m. and Friday 8 a.m. to 4:30 p.m. ◆ (828) 694-1755
Transylvania County NCWorks Hours:
Monday – Thursday 8 a.m. to 5 p.m. and Friday 8 a.m. to 4:30 p.m. ◆ (828) 883-2550

Visit blueridge.edu/NCWorks for more information.
Career Enhancement

Learn to Use Your Google Chromebook - New!
Learn device management of the Google Chromebook and the Chrome web browser. This class is for Google Chromebook owners to learn more about device features and functions and how to use Gmail, Google Drive and Google Chrome. Please bring your Google Chromebook with you to class.
5:30PM-7:30PM  T  9/15-11/3   1.6 CEUs  $70  Czarnecki  Hend Co Campus CONE 122  CAS-8396-421

Google Tools for Home and Business II - New!
Google Basics II offers an introduction to additional Google Drive tools such as Google Drawings, Google SketchUp, Google Slides and Google Sheets. Google Drive allows slides and spreadsheets to be easily authored and shared. SketchUp is a Computer Aided Design editor that provides a free tool to make detailed design and architectural images. Google Drawings aids you in creating flyers and newsletters. Students must have a Gmail account prior to attending class.
5:30PM-7:30PM  TH  10/8-10/29  0.8 CEUs  $75  Czarnecki  Hend Co Campus TEDC 119  CAS-8394-521

Microsoft Academy

Excel
Microsoft Excel is the most prominent spreadsheet program in today’s business world. Professionals in all career fields are now expected to have a comfortable working knowledge of this software. You will learn to enter, calculate, analyze and visually represent numerical data with customized charts, create and edit worksheets, manipulate formulas and functions and format cell properties. Please visit the BRCC bookstore to purchase the required book before class begins.
5:30PM-8:30PM  M  8/17-10/12  2.4 CEUs  $75  Schmieder  Hend Co Campus TEDC 302  CAS-8297-401
9:00AM-12:00PM  T  9/1-10/20  2.4 CEUs  $75  Staff  Trans Co Campus TRCT 220  CAS-8297-421
5:30PM-8:30PM  M  10/19-12/7  2.4 CEUs  $75  Schmieder  Hend Co Campus TEDC 302  CAS-8297-501

Learn Microsoft Office 2013 Applications
Has your workplace upgraded to Microsoft Office 2013? This course provides the skills needed to navigate Word, Excel, PowerPoint and other applications with proficiency. Please visit the BRCC bookstore to purchase the required book before class begins.
5:30PM-8:30PM  TH  8/20-12/10  4.8 CEUs  $130  Schmieder  Hend Co Campus TEDC 302  CAS-8368-401
6:00PM-9:15PM  TH  8/27-12/10  4.8 CEUs  $130  Sprouse  Trans Co Campus TRCT 220  CAS-8368-431

Microsoft Access 2013 - New!
Learn to create and manage relational databases in this comprehensive course on Microsoft Access 2013. Basic topics include creating and managing tables, queries, forms and reports using software wizards. Advanced topics include creating and integrating queries, forms and reports using design grids. Please visit the BRCC bookstore to purchase required book.
5:30PM-7:30PM  T  8/18-12/15  3.6 CEUs  $130  Ruff  Hend Co Campus TEDC 315  CAS-8402-421

Microsoft PowerPoint 2013 - New!
Learn to create dynamic, multimedia presentations with PowerPoint 2013. You will learn techniques to create presentations with text, objects, animation, art and hyperlinks. These tools will enable you to concentrate on content and document themes to create effective professional presentations to engage your audience. If you want to take your PowerPoint skills to a higher level, this course is for you. Note: This is a fast moving class, students need to have computer experience with Microsoft applications. Bring a USB drive to class.
5:30PM-7:30PM  TH  11/5-12/3  0.8 CEUs  $75  Czarnecki  Hend Co Campus TEDC 119  CAS-8401-411

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just a click away!
Study at your own pace and at your convenience with our instructor-led Internet courses. Educators can obtain CEU’s in 8 weeks and some career training programs are funded through WIA. For a complete listing of online courses check out blueridge.edu/continuing-education/business-training.
For more information, contact Olga at (828) 694-1742 or oa_gonzalez@blueridge.edu
Microsoft Word Applications
Whether you are new to Word Processing or simply new to Microsoft Word, this course will introduce you to the ribbon interface formatting tools, fonts, themes, lists and mail merge so that you are prepared to develop professional documents using Microsoft Word. Please visit the BRCC bookstore to purchase the required book.
5:30PM-7:30PM M 8/17-11/9  2.4 CEUs  $75  Crouch  Hend Co Campus TEDC 201  CAS-8229-401

Networking and Hardware

Networking Basics - New!
This course introduces the networking field. Emphasis is placed on network terminology and protocols, local-area networks, wide-area networks, OSI model, cabling, router programming, Ethernet, IP addressing and network standards. Upon completion you should be able to perform tasks related to networking mathematics, terminology and models, media, Ethernet, subnetting and TCP/IP Protocols. Hours completed in this course apply toward curriculum completion. Please visit the BRCC bookstore to purchase required book.
11:00AM-12:15PM TTH 8/20-12/15  8 CEUs  $185  Barry  Hend Co Campus TEDC 214  CAS-8403-401
5:30PM-7:30PM TH 8/20-12/10  8 CEUs  $185  Barry  Hend Co Campus TEDC 214  CAS-8403-402

Personal Computer Repair Back By Popular Demand!
Gain the skills and knowledge to enter the job market as an entry level computer technician to diagnose and make repairs to personal computers. This course focuses on installation and repair using diagnostic tools and security methodologies to manage viruses, malware, encryption and authentication. Gain hands on experience in addressing issues from drives to DLink to port forwarding while also learning network protocols and applications. Computer proficiency is a prerequisite. At the completion of the course, students will be prepared to take the A+ Certification exam. Please visit the BRCC bookstore to purchase the required book before class begins.
5:00PM-9:00PM M 8/17-12/7  6.4 CEUs  $185  Christensen  Hend Co Campus TEDC 303  CAS-8340-410

Routing and Switching - New!
Learn advanced IP addressing techniques, intermediate routing protocols, command-line interface configuration of switches, Ethernet switching, VLANs, STP and VTP. Emphasis will be placed on application and demonstration of skills acquired in prerequisite courses. Upon completion, students should be able to perform tasks related to VLSM, routing protocols, switching concepts and configuration, STP, VLANs and VTP. Hours completed in this course apply toward curriculum completion. Please visit the BRCC bookstore to purchase required book.
10:00AM-11:30AM MW 8/19-12/16  8 CEUs  $185  Barry  Hend Co Campus TEDC 214  CAS-8404-401

Windows 8
Learn Microsoft’s newest operating system-Windows 8. Navigate the user interface, Start Screen and Tiles, apps, view photos, listen to music, navigate the file system, control panel and much more. This class is for beginner to intermediate users new to Windows 8. Please visit the BRCC bookstore to purchase required books and supplies before class begins.
5:30PM-8:30PM T 10/6-11/24  2.4 CEUs  $75  Schmieder  Hend Co Campus TEDC 305  CAS-8363-511

Windows Server Design & Admin I - New!
Learn to deploy and administer Windows Server 2012 R2. This course is part I of a two part track designed to help network administrators or those who would like to learn more about Windows server administration develop real-world, job-role-specific skills focusing on deploying and managing network services using Windows Server 2012 R2. The class will build expertise through a series of lessons, hands on exercises and suggested practices. Specifically this course focuses on: installation and configuration of Windows servers, configure server roles and features, configure Hyper-V virtualization, deploy and configure core network services, install and administer active directory, create and manage group policy, deploy servers, server remote management, PowerShell capabilities, deploying domain controllers and network administration. It also covers the content of Microsoft certification exam 70-410. Master the skills to prepare yourself for the MCSA certification exam after completing Part I and Part II. This course is open to anyone with a desire to learn and feels comfortable using a computer.
5:00PM-9:00PM TH 8/20-12/10  6.4 CEUs  $185  Christensen  Hend Co Campus TEDC 303  CAS-8405-421

More computer courses can be found under Computers in the Learning for Fun section.
Career Enhancement

Craft Beer Academy

To register for the courses listed below, see page 42. For information about enrolling in the following courses, contact Cecile at (828) 883-2520 or email ceciled@blueridge.edu. Students must be 21 years or older to enroll in these courses.

Blue Ridge Online Brew School
Learn what it takes to become a craft beer brewer with this combination online and onsite craft beer brewing course. Combine weekly online instruction with a mid-semester half day session at the Oskar Blues Brewery in Brevard, NC. Gain an unparalleled online and in-person look into the world of craft beer brewing with instruction from knowledgeable and experienced brewers. Upon completion of this course, participants will be prepared to take the IBD ‘General Certificate in Brewing’ (GCB) exam. A review session and the GCB exam will take place at the Blue Ridge Community College Campus in Brevard, NC at the end of the semester.

Internet 8/19-12/8 4.9CEUs $131.30 Mixon ISC-8356-201

BRCC Brew School @ Oskar Blues
Learn what it takes to become a craft beer brewer with this unique and innovative method of instruction with Oskar Blues—a leading craft beer brewery in Brevard, NC. Combine weekly classroom and onsite brewery experience to gain a thorough understanding of each of the stages of the brewing process. Hear from professional brewers and work alongside Oskar Blues employees to bring your classroom instruction to life. The class will also brew their own batch for sampling in the brewery’s tasting room. Upon completion of this course, participants will be prepared to take the IBD ‘General Certificate in Brewing’ (GCB) exam. Off-Campus location, please see page 40 for address.

6:00PM-9:00PM MW 8/24-12/16 9.6 CEUs $181.30 Weber Trans Co Campus TRCS 140/Oskar Blues Brewery ISC-8357-431

Craft Beer Industry Insights - New!
Learn about and experience first-hand some of the many topics important to the craft beer brewing industry. Gain an understanding of raw material production, distribution, craft beer bar ownership, legal issues and marketing/event planning. You will also visit several off site locations in this class. If you love craft beer and are interested in learning more about this exciting industry, then this course is for you.

1:30PM-4:30PM T 9/1-9/22 1.2 CEUs $71.30 Weber Trans Co Campus TRCS 140 ISC-8358-421

Sensory Analysis of Craft Beer
Prepare to become a certified beer judge by learning about the brewing process at Oskar Blues Brewery, studying the Beer Judge Certification Program (BJCP) exam guide and tasting different beer styles including ‘off’ flavors. At the conclusion of the course, students will take the BJCP Beer Judge Entrance Exam. Upon completion of this exam, you will be a Provisional Judge and can sign up for the BJCP Beer Judging Examination to become a BJCP member and certified beer judge. Off-Campus location, please see page 40 for address.

6:00PM-9:00PM T 9/1-11/24 3.9 CEUs $181.30 Weber Oskar Blues Brewery ISC-8355-431

Sustainability and Craft Beer - New!
Learn current environmental concerns for the booming Craft Beer Industry including water usage, CO2 emissions, solid waste and hop and barley production techniques. While a vast majority of craft breweries place an emphasis on sustainability, there is still much room for improvement. This course will help you gain an understanding of both brewing issues and ways to address them.

1:30PM-4:30PM T 10/20-11/10 1.2 CEUs $71.30 Weber Trans Co Campus TRCS 140 ISC-8359-521

Culinary

To register for the courses listed below, see page 42. For information on courses scheduled for the Henderson County Campus, contact Olga at (828) 694-1742 or email oa_gonzalez@blueridge.edu. For information on courses scheduled for the Transylvania County Campus, contact Cecile at (828) 883-2520 or email at ceciled@blueridge.edu.

4-Hour ServSafe Food Safety Manager Review
This class will review information from the National Restaurant Association’s (NRA) ServSafe Manager 6th Edition Book before taking the proctored two hour 09-ServSafe Food Protection Manager Certification Examination. North Carolina 15A .2600 Rules Governing Food Protection and Sanitation of Food Establishments states that food service establishments must have a certified manager present at all times of operation. Food establishments will receive a deduction of two points on food safety inspection scores if this requirement is not met. The student will be responsible for reading and performing all book related activities prior to attending the course. Please visit the BRCC bookstore to purchase required answer sheet before class begins.

8:00AM-12:00PM F 11/6 $70 Smith Trans Co Campus TRCS 140 HOS-8086-521
ServSafe Food Safety Manager

Learn the essential tasks a manager must know to keep food safe including handling, receiving and storing, preparing and serving food. The program provides science-based information covering running a safe establishment and reducing the risk of foodborne illness outbreaks. Effective 1/1/2014 at least one certified manager must be present at all hours of operation. Upon completion of this course, you will sit for the ServSafe Food Protection Manager Certification Examination. Please visit the BRCC bookstore to purchase required book before class begins. Off-Campus location, please see page 40 for address.

9:00AM-4:00PM  MT  9/21-9/22  1.2 CEUs  $70  Staff  HC Athletics and Activities Center 201  HOS-8073-800
9:00AM-4:00PM  MT  11/23-11/24  1.2 CEUs  $70  Staff  HC Athletics and Activities Center 201  HOS-8073-801
9:00AM-4:00PM  F  9/11-9/18  1.2 CEUs  $70  Smith  Trans Co Campus TRCS 140  HOS-8073-421

Emergency Services

To register for the courses listed below, please pick up information/registration packet at the Henderson County Campus or Transylvania County Campus. For more information, contact Kay at (828) 694-1655 or email mk_houston@blueridge.edu.

EMS 8004 - Emergency Medical Technician - Basic

Training is designed to prepare the student to work in the emergency medical field at the entry level and prepares them to advance into the EMT-Paramedic class. This course follows the guidelines set forth by the NC Office of Emergency Services. The curriculum for this program will be the United States Department of Transportation (US DOT) National Highway Traffic Safety Administration (NHTSA) EMT-Basic Course: National Standard Curriculum and the Supplemental Airways Modules for EMT-Basic. Prerequisite: Copy of High School Diploma or High School Equivalency or at least 10th grade level on a Comprehensive Reading exam.

EMS 8006 – Emergency Medical Technician - Intermediate

This course is a fast paced class that will prepare the student to administer certain medications and perform advanced life saving skills in the emergency medical field. The curriculum for this class shall be objectives identified from the release of the US DOT NHSTA EMT-Paramedic Course.

EMS 8051 - Emergency Medical Technician - Paramedic Part 1

This course must follow the guidelines established by the NC Office of EMS. The curriculum for the EMT-Paramedic educational program shall be the United States Department of Transportation (US DOT) National Highway Traffic Safety Administration (NHTSA) EMT-Paramedic Course: National Standard Curriculum. Prerequisites: successful completion of an EMT-Basic course; high school diploma or High School Equivalency (formerly GED); successful completion of an entrance exam assessing basic reading comprehension and English skills at a minimum at the post-secondary grade level; demonstration of math skills at a minimum at the high school grade level. Recommended hours: 596 didactic; 200 clinical; 300 field internship. Pre- or Co-requisite course: EMS 8000 Anatomy and Physiology.

EMS 8052 - Emergency Medical Technician - Paramedic Part 2

This course must follow the guidelines established by the NC Office of EMS. The curriculum for the EMT-Paramedic educational program shall be the United States Department of Transportation (US DOT) National Highway Traffic Safety Administration (NHTSA) EMT-Paramedic Course: National Standard Curriculum. Prerequisites: successful completion of an EMT-Basic course; high school diploma or High School Equivalency (formerly GED); successful completion of an entrance exam assessing basic reading comprehension and English skills at a minimum at the post-secondary grade level; demonstration of math skills at a minimum at the high school grade level. Recommended hours: 596 didactic; 200 clinical; 300 field internship. Pre- or Co-requisite course: EMS 8000 Anatomy and Physiology.

EMS 8000 – Anatomy & Physiology for EMS

This course provides a basic study of the structure and function of the human body. The curriculum for Anatomy and Physiology course shall be objectives from Appendix E of the United States Department of Transportation (US DOT) National Highway Traffic Safety Administration (NHTSA) EMT-Paramedic: NSC. Topics include a basic study of the body systems as well as an introduction to homeostasis, cells, tissues, nutrition, acid-base balance, and electrolytes. Upon completion, students should be able to demonstrate a basic understanding of the fundamental principles of Anatomy and Physiology. This course is a prerequisite for EMS 8051: Emergency Medical Technician - Paramedic Initial.
Career Enhancement

EMS 8001 - Medical Responder
This course must follow the guidelines established by the NC Office of EMS. The curriculum for the Medical Responder educational program shall be the United States Department of Transportation (US DOT) National Highway Traffic Safety Administration (NHTSA) First Responder Course: National Standard Curriculum. Prerequisites: High school diploma or High School Equivalency (Formerly GED); or successful completion of an entrance exam assessing basic reading comprehension skills at a minimum at the tenth grade level.

Fire and Rescue
To register for the courses listed below, see page 42. For information on the courses listed in this section, call (828) 694-1786 or email m_coggins@blueridge.edu.

Blue Ridge Community College Fire and Rescue Program offers a variety of in-service refresher training for firefighters and rescue employees working in the field. Many of these classes are required for certification through the Office of the State Fire Marshall. These courses include:

- Aerial Operations
- Driver Operator
- Firefighter I and II
- Fire Life Safety Educator
- Technical Rescue

Henderson County Fire and Rescue Rookie Academy
This Academy is offered in cooperation with the Henderson County Fire and Rescue Association. This program for inexperienced fire and rescue workers allows students to earn North Carolina OSFM Firefighter I and II certification and North Carolina OSFM Technical Rescuer certification. The Academy is offered at different times throughout the year. Fire and Rescue offers a variety of homeland security and specialized classes. Please visit our website for more information at www.blueridge.edu/continuing-education/emergency-services.

Environmental and Safety Training
To register for the courses listed below, see page 42. For information about enrolling in the following courses, contact Monique at (828) 694-1744 or moniquee@blueridge.edu.

Hazardous Material

HAZWOPER Refresher - 8 Hour
OSHA-required refresher for students who have completed HAZWOPER 40 Hour and/or 24 Hour Spill Response certifications. Training as specified in 29 CFR 1910.120.

- 8:00AM-5:00PM W 9/23
- 0.8 CEUs
- $71.30
- Heinemann
- Hend Co Campus ARTS 120
- HAZ-8068-403

HAZWOPER Refresher Online - 8 Hour
OSHA-required refresher for students who have completed HAZWOPER 40 Hour and/or 24 Hour Spill Response certifications. Training as specified in 29 CFR 1910.120. All course work will be completed online. Students will receive sign-on ID and password by email on the course start date.

- Internet 10/5-10/16
- 0.8 CEUs
- $70
- SEF-8407-204

- Internet 11/9-11/20
- 0.8 CEUs
- $70
- SEF-8407-206

24 Hour Moderate Risk HAZWOPER - Online
OSHA-required training meeting the requirements of 29 CFR 1910.120 for HAZMAT technicians needing 24 hour Moderate Risk certification. All course work will be completed online. Students will receive sign-on ID and password by email on the course start date.

- Internet 9/14-10/2
- 2.4 CEUs
- $70
- SEF-8409-205

- Internet 11/2-11/20
- 2.4 CEUs
- $70
- SEF-8409-206

40 Hour HAZWOPER Hazardous Waste Operations - Hybrid
OSHA-required 40 Hour HAZWOPER certification meeting the requirements of 29 CFR 1910.120 for hazardous waste site personnel, supervisors, and managers. Students must complete all online course lessons and quizzes before coming to the hands-on at BRCC campus. Required hands-on component will be November 4, 2015 in ARTS 120. Final exam will be completed during the hands-on session. Please visit the BRCC bookstore to purchase required books and supplies before class begins. Students will receive sign-on ID and password by email on the course start date.

- Internet 10/7-11/4
- 4 CEUs
- $125.00
- Heinemann
- SEF-8408-203
### OSHA

#### Forklift Driver and Operation
Gain an overview of the OSHA - Powered Industrial Vehicle Standard including design, controls, and instrumentation, safety awareness and stability.

8:00AM-3:00PM  M  9/28  0.6 CEUs  $71.30  Boardley  Hend Co Campus ARTS 120  OSH-8019-403

#### OSHA 10 for General Industry
The OSHA for General Industry 10 Hour covers the major provisions of the Occupational Safety and Health Act. Participants will learn how to locate and interpret OSHA standards and how to identify critical safety and health issues with OSHA-authorized curriculum and instructor. If you wish to receive an official OSHA course completion card, please bring $5 cash, check or money order to the first class. This is a processing fee charged by the OTI Education Centers.

8:00AM-2:30PM  THF  9/17-9/18  1 CEUs  $70  Boardley  Hend Co Campus ARTS 120  OSH-8051-403

#### Wastewater Recertification
Students will explore the rudiments of wastewater treatment. The topics of this course include general issues operators face when disinfecting wastewater. Approved by NC DENR for ten (10) recertification hours for wastewater operators only. Along with reading assignments from the text, each course is enhanced with audio, up-to-date photographs, interactive exercises and online links related to the course topics. Students will receive sign-on ID and password by email on the course start date. All course work will be completed online. Please provide your wastewater operator certification number on the registration form.

### WW Treatment-Disinfection-Chlorination Online
Internet  8/31-9/4  1 CEUs  $75  SEF-8406-203

### WW Treatment-Fixed Film Process Online
Internet  9/21-10/2  1 CEUs  $75  SEF-8401-503

### WW Treatment-Pollution Control Online
Internet  10/12-10/23  1 CEUs  $75  SEF-8402-203

### WW Treatment-Pond Systems Online
Internet  10/19-10/30  1 CEUs  $75  SEF-8403-203

### WW-Preliminary Treatment Online
Internet  11/2-11/13  1 CEUs  $75  SEF-8404-203

### WW-Primary Treatment Online
Internet  11/9-11/20  1 CEUs  $75  SEF-8405-203

### WW-Suspended Growth Systems Online
Internet  11/30-12/11  1 CEUs  $75  SEF-8400-203

#### Water & Wastewater Recertification
Approved by NC DENR for six (6) recertification hours for water and wastewater operators. Topics include pump piping systems, basic pump hydraulics, normal operations and abnormal operations. Please bring your operator certification card(s) to class.

### Basic Pump Hydraulics & Operating Conditions
8:00AM-3:00PM  TH  9/3  0.6 CEUs  $70  Edwards  Hend Co Campus ARTS 120  WAT-8209-503

### Disinfection
8:00AM-3:00PM  W  9/16  0.6 CEUs  $70  Edwards  Hend Co Campus ARTS 120  WAT-8203-503

### Electrical Fundamentals
8:00AM-3:00PM  W  9/30  0.6 CEUs  $70  Edwards  Hend Co Campus ARTS 120  WAT-8206-503

### Math Refresher
8:00AM-3:00PM  W  10/7  0.6 CEUs  $70  Edwards  Hend Co Campus ARTS 120  WAT-8204-503

### Process Control
8:00AM-3:00PM  W  10/21  0.6 CEUs  $70  Edwards  Hend Co Campus ARTS 120  WAT-8200-503

### Pump Types, Components & Repair
8:00AM-3:00PM  W  10/28  0.6 CEUs  $70  Edwards  Hend Co Campus ARTS 120  WAT-8208-503

### Utility Cave-In Protection - Competent Person Training
8:00AM-3:00PM  W  11/18  0.6 CEUs  $70  Edwards  Hend Co Campus ARTS 120  WAT-8207-503
Career Enhancement

Health Sciences

Register in person for all Health Science classes on the following registration days (must have all required forms and completed immunizations)

Henderson County Campus (Sink Building Room 222): Monday, Wednesday and Friday 9 to 11 a.m. and 2 to 4 p.m. Transylvania County Campus (Straus Building): First Friday of the month 9 a.m. to 12 p.m. and Third Tuesday of the month 1 to 3:30 p.m. Contact Judilyn at (828) 694-1750 or email j_burns6366@blueridge.edu. Check www.blueridge.edu under Allied Health for class schedules and printable medical forms. Scholarships are available through NCWorks in the Continuing Education building.

Information Sessions:
All interested individuals should attend one of the free information sessions to receive important registration and enrollment information: Doors close at 10 a.m. All sessions are from 10 a.m. to 12 p.m. Available dates are on BRCC website.

Nurse Aide I Orientation
This orientation class is required for all Nurse Aide students. You will explore your career choice, test your entry level skills and learn valuable job search skills. Upon successful completion of this course, you will be given the packet of information to register for the Nurse Aide I class. Students must register in person for this class.

Nurse Aide I
Learn to provide personal care and perform basic nursing skills for the elderly and other adults. Emphasis is on the process of aging, including mental, social and physical needs of the elderly: patients’ rights, nutrition management, disease/disorders, human body structure and function, etc. Upon successful completion of this course, you will receive documentation for how to apply for the State Nurse Aide Competency Exam. BRCC is an approved PearsonVue Testing Center.

Nurse Aide II
Learn complex skills such as oxygen therapy, urinary catheterization, and nasogastric and gastronomy feeding procedures. Nurse Aide I is a prerequisite for this class.

Nurse Aide III
This refresher course is designed for individuals who have had a previous listing on a North Carolina Nurse Aide Registry, and wish to recertify. Upon successful completion of this course you will receive documentation for how to apply for the State Nurse Aide Competency Testing.

Medical Assistant - New!
Learn entry-level beginner medical assisting. This course is designed to teach the three aspects of medical assisting: Clinical, Administrative and Laboratory. A student must be 18 years old, have a HS diploma or GED and a current CPR card to enroll. BRCC is an approved testing site for NHA to obtain a CCMA certificate. NHA and their certification exams are accredited by CAAHEP.

Medical Assistant Prep Review - New!
This 53-hour course is designed to review the three aspects of Medical Assisting: Clinical, Administrative and Laboratory for the student to begin to prepare for the National Certification Exam. A minimum of one year supervised work experience in the health field is required. BRCC is an approved testing site for NHA to obtain a CCMA certificate. NHA and their certification exams are accredited by CAAHEP.

Medication Aide
Learn to become a qualified Medication Aide. The course will cover the six rights of medication administration for non-licensed personnel. Topics include oral medication administration, terminology and legal implications. Upon successful completion, you will have the knowledge and skills to take the state Medication Aide Competency Exam. Nurse Aide I is a prerequisite for this class.

Phlebotomy
Learn the process for obtaining blood and other lab specimens. Topics include: history of phlebotomy, legal issues, OSHA and infection control, steps in performing proper venipuncture and skin puncture procedures, specimen results and issues that will affect those results and an overview of the circulatory and respiratory system. You will be able to safely perform procedures necessary for specimen collections on patients in various health care settings and be eligible for national certification as a phlebotomy technician. Nurse Aide I is a prerequisite for this class. Blue Ridge Community College is an ASPT national testing site. Testing sessions are open. Please check ASPT.com for requirements.

Phlebotomy Prep Review - New!
Brush up on your Phlebotomy skills earn CEUS for license renewals and become CPT certified. This 30 hour class is for licensed community members- RN, EMT, CMA, LPN, EMS and PA. A student must have 1 year work experience (documented), 30 venipunctures and 10 capillary sticks on live individuals (documented).
Languages

To register for the courses listed below, see page 42. For more information, contact Nancy at (828) 694-1731 or email nancyb@blueridge.edu.

Beginning Spanish I
Learn to acquire the basic skills necessary to listen, speak, read, write and understand Spanish and the Hispanic culture. Course includes the alphabet, pronunciation, rules of stress and accent, gender and plural nouns, definite articles, numbers, days of the week, months of the year, parts of the body, personal subject pronouns, conjugation of present tense regular verbs and common conversational phrases.

- 10:00AM-12:30PM W 8/19-10/7 2 CEUs $70 Solle  Fletcher Town Hall FLI-8760-800
- 6:00PM-8:30PM W 10/14-12/16 2 CEUs $70 Sanabria Hend Co Campus ARTS 102 FLI-8760-511

Beginning Spanish II
Continue to establish a foundation for learning the Spanish language by building vocabulary and learning basic grammar points: the simple negative, interrogatives, the verb ‘to be,’ expressions using the verb ‘tener’, prepositions time and the weather. Prerequisite: Beginning Spanish I or equivalent proficiency.

- 6:00PM-8:30PM W 8/19-10/7 2 CEUs $70 Beach Hend Co Campus ARTS 104 FLI-8761-411
- 10:00AM-12:30PM W 10/14-12/9 2 CEUs $70 Solle Fletcher Town Hall 2 FLI-8761-800

Beginning Spanish III
Continue to develop listening, speaking, reading and writing skills. The main points to be covered include: irregular present tense verbs, cardinal and ordinal numbers, shortened forms of adjectives, possessive adjectives, demonstrative adjectives, and vocabulary related to times, dates, holidays, family, friends and occupations. Prerequisite: Beginning Spanish II or equivalent proficiency.

- 6:00PM-8:30PM W 10/14-12/16 2 CEUs $70 Beach Hend Co Campus ARTS 104 FLI-8762-511

Beginning Spanish Conversation
Review the grammar and vocabulary learned in Beginning Spanish I, II, and III with conversation as the focus. Rules of stress, accent, gender, plural nouns, definite articles, personal subject pronouns, conjugation of present tense regular verbs, common conversational phrases, simple negative, interrogatives, verb ‘to be,’ and ‘tener,’ prepositions, irregular present tense verbs, cardinal and ordinal numbers, shortened forms of adjectives, possessive and demonstrative, numbers, days, months, weather, time, body parts, family, friends, occupations, clothing, city locations, ordering in a restaurant and shopping. Prerequisite: Beginning Spanish III or equivalent proficiency.

- 10:00AM-12:30PM M 8/24-10/19 2 CEUs $70 Tierson Fletcher Town Hall FLI-8763-800

Intermediate Spanish I
Continue to grow in your knowledge of the Spanish language. Learn stem changing verbs, commands, adverbs and topical vocabulary. Prerequisite: Beginning Spanish Conversation or equivalent proficiency.

- 10:00AM-12:30PM M 10/26-12/14 2 CEUs $70 Tierson Fletcher Town Hall FLI-8755-801

Intermediate Spanish II
Continue to add to your knowledge of the Spanish language. Direct and indirect objects, ‘gustar’, ‘por’ and ‘para’ and topical vocabulary will be covered. Prerequisite: Intermediate Spanish I or equivalent proficiency.

- 6:00PM-8:30PM TH 8/20-10/8 2 CEUs $70 Harney Hend Co Campus ARTS 104 FLI-8754-411
- 6:00PM-8:30PM T 8/25-10/13 2 CEUs $70 Solle Hend Co Campus PATT 201 FLI-8754-412

Intermediate Spanish III
Continue to practice present and past tense forms, learn the present progressive tense, work with reflexive verbs and study topical vocabulary. Prerequisite: Intermediate Spanish II or equivalent proficiency.

- 6:00PM-8:30PM TH 10/15-12/10 2 CEUs $70 Harney Hend Co Campus ARTS 104 FLI-8753-511
- 6:00PM-8:30PM T 10/20-12/8 2 CEUs $70 Solle Hend Co Campus PATT 208 FLI-8753-512

Spanish Literature & Culture I
In this course students will read literature to acquire new vocabulary and grammar as well as reading and writing fluency. I will also help students to become acquainted with writers, literary movements and styles. The course will also focus on Spain to learn its culture and customs.

- 6:00PM-8:30PM M 8/24-12/14 4 CEUs $125 Tierson Hend Co Campus GENS 104 FLI-8788-411
- 10:00AM-12:30PM T 8/25-12/8 4 CEUs $125 Tierson Vision Jesus FLI-8788-800
Career Enhancement

Spanish For Ministry I
This course is the first in a series of five designed to provide a foundation for learning the Spanish language for those who work in ministry. Students will acquire the basic skills necessary to read, write, speak and understand Spanish and the Hispanic culture. This course will include the alphabet, pronunciation, articles, an introduction to ?ser? and ?estar?, conversational phrases and ministry-related vocabulary.

6:00PM-8:30PM M 8/24-10/19 $70 Hend Co Campus ARTS 104 FLI-8764-411

Law Enforcement (BLET)
To register for the courses listed in this section, visit www.blueridge.edu/blet.
For information, contact Sherry at (828) 694-1760 or email sherryc@blueridge.edu.

Basic Law Enforcement Training
Basic Law Enforcement Training (BLET) is designed to give students the essential skills required for entry-level employment as law enforcement officers with the state, county, or municipal governments, or private enterprise. The course is comprised of 36 separate blocks of instruction to include topics such as Firearms, Driver Training, Motor Vehicle Law, and Arrest, Search and Seizure. The BLET course is filled with practical exercises and an extensive ethics section that is woven throughout the training experience. Successful graduates are qualified to take the certification examination as mandated by the North Carolina Criminal Justice Education and Training and Standards Commission and or North Carolina Sheriff’s Education and Training and Standards Commission. This program-certification is a prerequisite to be a sworn law enforcement officer in the state of North Carolina.

Who should enroll?

• Self-motivated individuals with a desire to serve the community.
• Those who strive for a fulfilling career.
• Individuals wanting a multifaceted career path in Law Enforcement.
• Those who meet the requirements of enrollment.

Please call (828) 694-1739 to schedule the required reading test. Entrance requirements are provided in detail within the BLET student application. You may print all required enrollment documents and read more program details at blueridge.edu/blet

Contact Information: BLET Coordinator: Debi Ward (828) 694-1762 or df_ward@blueridge.edu;
Instruction Specialist- QA: Pat Staggs (828) 694-1878 or p_staggs@blueridge.edu

Evening BLET Program Schedule-September 2015 (Interviewing now)

• Length is approximately 7 months
• Class meets Monday through Friday 6 to 11:15 p.m. (with a few adjustment to hours made for day training requirements, such as Patrol Techniques and Driver’s Training).
• Some Saturday classes are required.

Day BLET Program Begins January 2016 and May 2016
Length is 4 months—Enables the student to complete the program in half the time of a traditional evening program. Class meets Monday through Friday 8 a.m. until 6 p.m. (adjustment hours made for night training requirements). Physical training is three days a week from 6 to 7 p.m. for approximately three months.

Outdoor Recreation and Leadership
To register for the courses listed below, see page 42. For information about enrolling in courses scheduled for the Henderson County Campus, contact M.C. at (828) 694-1779 or email m_gaylord@blueridge.edu. For information on courses scheduled for the Transylvania County Campus, contact Cecile at (828) 883-2520 or email ceciled@blueridge.edu.

Basic Outdoor Survival Skills - New!
Draw from the skills that indigenous peoples used for thousands of years and learn how you too can survive in the outdoors. Whether a serious survivalist or an outdoor person that just wants to be prepared, this course combines classroom lessons with in-field learning to develop real world survival skills. Please visit the BRCC bookstore to purchase the required book.
Course fee includes a survival kit.
5:30PM-8:00PM MTH 8/17-9/28 3 CEUs $146.30 Pressley Hend Co Campus GENS 137 SEF-8550-512

Introduction to Bicycle Mechanics
Learn the essentials of assembling, adjusting and basic maintenance of today’s high quality bicycles. This course is designed to help prepare students to work as shop assemblers and fleet maintenance personnel. This course will start to prepare you for the BSE Level 1 Certification. Students are required to bring an essential tool kit to the first class (approximate value $50; list of required tools available upon request - contact M.C. at (828) 694-1779 or email m_gaylord@blueridge.edu).

6:00PM-9:00PM TH 8/20-8/27 0.6 CEUs $71.30 Lathrop Trans Co Campus TRCT 113 SEF-8545-431
6:00PM-9:00PM TH 9/10-9/17 0.6 CEUs $71.30 Lathrop Trans Co Campus TRCT 113 SEF-8545-432
6:00PM-9:00PM W 10/14-10/21 0.6 CEUs $71.30 Parsons Hend Co Campus SPRM 156 SEF-8545-401
Bicycle Mechanics II - New!
Build on the skills learned in Bicycle Mechanics I in this course that takes you to the next level of bicycle mechanic skills. Learn wheel mechanics and truing, drivetrain install, headset service and adjustments. Students are required to bring an essential tool kit to the first class and the list of required tools will be provided upon registration (approximate value $90; list of required tools available upon request - contact M.C. at (828) 694-1779 or email m_gaylord@blueridge.edu).

Community Relief Medic - New!
Acquire the skills and knowledge needed in emergency care scenarios where advanced hospital equipment and supplies are absent. This two-day training is second to none for individuals who want to care for patients in times of emergency or disaster. Learn a Basic Patient Assessment System, experience hands-on and active participation scenarios in a clinical setting, when to seek advanced medical care, preventive care, planning for self-care for up to 72 hours - self-reliance (3 days) and community hygiene and water management. You will also gain understanding of how to plan for aid-based mission trips.

Outdoor Event Management and Planning - New!
Overview of special event planning including types of events, logistics of the planning process, event marketing, risk management, sponsorship and program evaluation. This course will combine traditional classroom learning with hands on application. Students will be required to work together to plan and execute a community event. This course will focus on outdoor event and festival planning. Last day of class will include an event planned during the class.

Wilderness First Aid Training - New!
Prepare for the unexpected with this WFA course. Incorporating fast paced, hands-on training designed to meet the needs of trip leaders, camp staff, outdoor enthusiasts and individuals working in remote locations. This course will prepare you to care for people who become ill or injured far from definitive medical care. Classroom lectures and demonstrations are combined with realistic scenarios where mock patients will challenge you to integrate your learning. At the end of the course, you will have the knowledge, skills and ability to make sound decisions in emergency situations.

Zipline Canopy Tour Guide Training
Hands on training for those interested in a career or working as a guide in the Zipline Canopy Tour Industry. This innovative course combines classroom instruction with onsite zipline experience at The Gorge - a canopy tour adventure company. Students will finish the course with the ability to guide groups through zipline canopy tour adventures and perform rescues at height. Upon completion of this course, participants will be prepared to take the ACCT Level 1 Practitioner Certification exam. Off-Campus location, please see page 40 for address.

Instructor Spotlight
Steve Carter
Steve Carter is a graduate of the FBI National Academy with more than 23 years experience in law enforcement. Steve serves Blue Ridge as a certified specialized physical fitness instructor who teaches fitness in the Basic Law Enforcement Training program. Additionally, he holds certifications as a personal fitness trainer and a P-90X instructor.

Did you know?
Scholarships are available for all BLET students. Veterans also qualify for financial assistance in BLET programs.
Career Enhancement

Small Business Services
For information about the following services listed below, please call (828) 694-1779 or email sbc@blueridge.edu.

Small Business Center (SBC)
The Small Business Center helps with new business start-ups and the growth of existing businesses by providing business education, training, coaching, information and referral. SBC can help evaluate business ideas and write business plans. One of the biggest mistakes you can make is to hurry into a business or business decision. It is important to review the pros and cons of each business or business decision to make sure that it fits your needs, experience and financial capacity. We can assist you with the following:

Start Your Own Business
SBC assists with exploring the pros and cons to starting your own business versus buying an existing business or franchise. A few of our services include assistance with a business plan, company name selection, Website creation and access to capital.

Buy An Existing Business
SBC assists with exploring the pros and cons to buying an existing business versus starting from scratch or a franchise. We can assist you with evaluating an existing business opportunity.

Grow Your Business
SBC assists with growing your business and taking it to the next level. A study in 2010, showed that you are twice as likely to successfully grow your business if you have taken the time to write a business plan.

Plan For Business Succession
SBC assists with the succession planning process to ensure a smoother transition from one generation to the next. Think of business succession planning as broken into three main issues: management, ownership and taxes.

Sell Your Business
SBC assists with advice on selling your business: selling strategy, business valuation, finding a buyer, structuring the deal, financing the deal and completing the deal.

Non-profit Business Assistance
SBC provides business assistance to existing non-profits or clients wanting to set up a new non-profit through the non-profit Business Center. Through the Center, access and search the largest grants database in the country to find money for your non-profit.

Now Offering Classes at the New Fletcher Town Hall and YMCA
We now offer classes in the Fletcher area: Art, Culinary, Photography, Outdoor Leadership and more
For more information, call Olga at (828) 694-1742 or email at oa_gonzalez@blueridge.edu.
For a list of classes visit blueridge.edu/fletcher
Outdoor Adventure Careers – New!

Blue Ridge Community College is developing an exciting offering of courses for outdoor enthusiasts. Several Classes are offered this Fall (see pages 24-25) with more courses to be offered this Spring.

For more information about this exciting program visit blueridge.edu/continuing-education/outdoor.

Contact, M.C. Gaylord at (828) 694-1779 or m_gaylord@blueridge.edu.

YOUR SUCCESS IS OUR MISSION
Personal Enrichment

Basic Skills for College & Career Readiness

English Language Acquisition (ELA)
The ELA program at Blue Ridge Community College is for speakers of other languages. It focuses on academic and workplace English instruction and prepares students to function in an English speaking society.

ELA classes are free and are offered mornings and evenings at the Henderson and Transylvania County campuses. Classes are also offered off campus at the following locations:

- Covenant Presbyterian Church
- Upward Elementary School

Upon completion of the ELA program, students receive a certificate of completion and transfer to the High School Equivalency program where they continue to work on their English, math and writing skills at a high school level.

For more information, call Nancy Bulow at (828) 694-1731. Para información en español, llame a Nancy Bulow al (828) 694-1731.

High School Equivalency (HSE)
The HSE program focuses on achieving high school level proficiency in the areas of reading, writing, and mathematics. HSE classes are free and are designed to help students--with or without the high school diploma--become better prepared to enter college or the workforce and to take and pass the High School Equivalency exam.

Academic preparation is combined with college and career readiness and is offered both day and evening at the Henderson and Transylvania County campuses. Morning classes are also offered at the Goodwill Career Center in Hendersonville.

Eligibility: The program is open to all adults over the age of 18. It is open to 16 and 17 year olds who have a signed and notarized affidavit.

For more information, call Belinda Frantz at (828) 694-1745 or Debbie Fuge at (828) 694-1733.

Career Pathways
Blue Ridge Community College offers accelerated learning opportunities for qualified students who want to train for a career and earn college credits while pursuing the high school equivalency diploma. Enrollment in Career Pathways places students on the path to a better career with higher wage earning potential and improves the student’s employability through the attainment of nationally recognized credentials.

Career Pathways are offered in the following areas:

- Nurse Aide 1
- Welding
- Office Administration
- Computer Integrated Machining
- Automotive

Tuition assistance for Career Pathways is available. For more information, call Tish Blair at (828) 694-1651
YOUR SUCCESS IS OUR MISSION

Are you looking for credit courses?

Check our website at blueridge.edu/academics/programs for more information about more than 100 degrees, diplomas, or certificates offered at Blue Ridge Community College.

Apply Today! Registration for Fall Semester is going on now until August 13

Have you considered the ADVANTAGES of attending BLUE RIDGE COMMUNITY COLLEGE?

- More affordable than four-year colleges and universities
- Seamless transfer to NC public universities
- Quality training for jobs
- Close to home
- Small class size

(828) 694-1800 or 883-2520
blueridge.edu/admissions
admissions@blueridge.edu

High School Equivalency (formerly GED) Diploma Preparation

A program to help you complete your high school equivalency and earn your high school credential. Preparation can be combined with occupational education in selected career tracks.

- Day and evening classes.
- Classes are offered at the Henderson County Campus and the Transylvania County Campus, as well as at off-campus locations:
  - Salvation Army (Hendersonville).
  - Goodwill Career Center (Hendersonville).
  - Rosman Elementary School (Rosman).

Opportunities:

- Classes evaluate your skills and help you prepare for the equivalency exams. Guidance to individuals interested in a new career.

Eligibility: Adults and 16 to 17 year olds (under certain circumstances) are eligible for classes with no registration fees. For more information call (828) 694-1745.
Personal Enrichment

Blue Ridge Community College offers a variety of courses and programs to help broaden horizons or expand your abilities and interests. We offer many opportunities to grow intellectually, to develop creative skills or talents, to learn new hobby or leisure time activities and to gain civic and cultural awareness. In addition to enrichment courses, other educational and cultural programs are available throughout the year in a variety of forums. To register for the courses listed below, see page 42. For information, contact Olga at (828) 694-1742 or email oa_gonzalez@blueridge.edu for the Henderson County Campus or Cecile at (828) 883-2520 or email ceciled@blueridge.edu for the Transylvania County Campus.

Art

Beginning Drawing
Learn the basic drawing skills necessary to tap into your innate artistic abilities and creativity. Learning to ‘see’ as an artist sees will enable you to process visual information-as artists do! Minimal drawing supplies are needed. Just bring a pencil, eraser and sketch pad to your first class. Off-Campus location, please see page 40 for address.

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<thead>
<tr>
<th>Time</th>
<th>Days</th>
<th>Start Date</th>
<th>End Date</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>1:00PM-3:00PM</td>
<td>W</td>
<td>8/19-10/7</td>
<td>$60</td>
<td>Hughes</td>
<td>HC Athletics and Activities Center 106</td>
<td>CSP-8153-800</td>
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<td>1:00PM-3:00PM</td>
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<td>10/14-12/16</td>
<td>$60</td>
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<td>HC Athletics and Activities Center 106</td>
<td>CSP-8153-801</td>
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Intermediate Drawing
Concentrating on more in-depth techniques and drawing styles, students will learn how to use a variety of new drawing materials from pastel to charcoal, conte crayon, scratchboard and mixed media. The differences in drawing papers and surfaces from rag to recycled to glossy and matt will be discussed and utilized in class projects. We will be working with color, perspective, illusion and creating your own drawing style in the advanced class for students who have previously taken drawing or have drawing experience. A supply list will be provided upon registration. Off-Campus location, please see page 40 for address.

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Intermediate Watercolor
This course is for students with some knowledge and experience with watercolor. The student’s knowledge and abilities will be assessed and then instruction will build on those abilities. Students will learn how to achieve a strong center of interest, review color theory, and to critique their own work in progress. A supply list will be provided upon registration. Off-Campus location, please see page 40 for address.

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<th>Time</th>
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Learning and Loving Watercolor
Learn the basics of watercolor techniques - washes, bleeds, gradations and more. Explore a variety of methods to create an image with brush, water and pigment with an emphasis on mixing color properly. Experiment with using different brushes for a variety of effects, working realistically and abstractly. Subject matter will include landscape, flora, and still life. A supply list will be provided upon registration. Off-Campus location, please see page 40 for address.

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<tr>
<th>Time</th>
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Oil Painting
Learn the techniques and applications needed to paint with oils. If an experienced painter, use this class as a forum to continue your own mode of exploration. Emphasis will be placed on formalism and the use of traditional techniques. Upon completion, you should be comfortable using and manipulating paint toward developing further works based on your individual interest and expression. A supply list will be provided upon registration. Off-Campus location, please see page 40 for address.

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Computers

**Becoming Computer-Savvy**
This introductory computer course is especially designed to help you learn functions of the computer keyboard, including how to use a mouse and how to use basic word processing programs. The class is slow-paced with no computer experience required and a minimum of typing involved. You will be introduced to Windows, Microsoft Word and how to organize files. Please visit the BRCC bookstore to purchase required books and supplies before class begins.

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**Computer-Savvy Continued**
This course takes you further in your journey to become computer-savvy. Enhance your life by learning to surf the Web, send and receive email, upload pictures to your family and friends, and download safely. Learn the basics of how to navigate webpages, customize your homepage and how to improve readability. Get an introduction to security settings, search engines, netiquette and emoticons. Course continues with purchased book of Becoming Computer-Savvy.

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**Social Media Applications for You - New!**
Learn how to use social media for your personal communication including Facebook, Google, Pinterest, YouTube and blogging. Share photographs, videos, set up a Facebook account and learn ways to communicate and exchange information with your family and friends. Bring a USB drive to class.

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More computer courses can be found under Computers in the Enhance Your Career section.

Crafts

**Rubber Stamping Gifts and Packaging - New!**
Enjoy this fun, hands-on course in rubber stamping and make several fun items for your friends and family. In this class, you will complete a set of four cards with matching gift box, three different candy gift boxes, three different types of packages, a decorative post-it note cover and a tea bag pocket. Basic rubber stamping experience is helpful but not required. Registration fee includes cost of materials. Off-Campus location, please see page 40 for address.

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**Rubber Stamping for Beginners**
Learn the basics of rubber stamping in this introductory course. In this class you will cover types of stamps, proper inking, types of paper, punches, scoring, and embossing. Upon completion you will complete ten cards, a bookmark, and a gift box all handmade by you. Registration fee includes cost of materials. Off-Campus location, please see page 40 for address.

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Celebrate the Season Concert
Saturday, December 5 at 7:30 p.m. in the Thomas Auditorium
Come share the warmth and spirit of the holiday season with an evening of music! Reception following concert. No reservations required. Free Admission.

For more information, call (828) 694-1742 or e-mail ewdce@blueridge.edu
Personal Enrichment

Stained Glass
Learn the art of stained glass using the copper foil method under the guidance of an experienced instructor. You will select projects at your individual skill level. A supply list is available upon registration.

9:00AM-12:00PM  M  8/24-10/19  $71.30  Calendrillo  Trans Co Campus TRCS 147  CSP-8119-421
9:00AM-12:00PM  W  8/26-10/14  $71.30  Calendrillo  Trans Co Campus TRCS 147  CSP-8119-422
9:00AM-12:30PM  W  10/21-12/16  $71.30  Calendrillo  Trans Co Campus TRCS 147  CSP-8119-522
9:00AM-12:00PM  M  10/26-12/14  $71.30  Calendrillo  Trans Co Campus TRCS 147  CSP-8119-521

Wire Wrapping Jewelry Making
Learn to make your own professional looking jewelry. Experience the art of wire-wrapping through the construction of a copper bangle bracelet with clasp. No experience is necessary, but good eyesight or a close work magnifier or glasses are necessary. The cost of materials is included in the registration fee. Off-Campus location, please see page 40 for address.

6:00PM-9:00PM  W  9/30-10/7  $61.30  Till-Fidelman  Fletcher Town Hall 1  CSP-8552-800
6:00PM-9:00PM  W  10/28-11/4  $61.30  Till-Fidelman  Fletcher Town Hall 1  CSP-8552-801

Culinary

Beginning Cake Decorating
Come learn the proper use of different decorating tips and utensils including how to write using icing, the art of creating flowers, and border of designs. A supply list and an icing recipe needed for the first class will be mailed to you after registration. A supply list and an icing recipe needed for the first class will be provided upon registration. Off-Campus location, please see page 40 for address.

10:00AM-12:30PM  M  8/17-9/28  $60  Ruff  Fletcher YMCA  CSP-8022-800
6:00PM-8:30PM  M  8/17-9/28  $60  Ruff  Fletcher Town Hall 2  CSP-8022-801
6:00PM-8:30PM  M  10/5-11/9  $60  Ruff  Trans Co Campus TRCS 147  CSP-8022-531
6:00PM-8:30PM  T  10/6-11/10  $60  Ruff  Fletcher YMCA  CSP-8022-802

Truffle Making At-Home
Learn to make delicious cake truffles at home. Understand when and why to use certain ingredients as well as techniques to melt and apply chocolate. Finished product will be made in class. Ingredients and utensils will be provided. Off-Campus location, please see page 40 for address.

6:00PM-9:00PM  W  8/19  $31.30  Westerhoff  Fletcher Town Hall 2  CSP-8598-800
6:00PM-9:00PM  W  11/4  $31.30  Westerhoff  Fletcher Town Hall 2  CSP-8598-801
6:00PM-9:00PM  W  12/2  $31.30  Westerhoff  Fletcher Town Hall 2  CSP-8598-802

The World of Chocolate - New!
Take your love of chocolate to the next level. Learn first-hand from the owners of Kilwin’s Chocolates where chocolate comes from, how cacao beans are grown and transformed into chocolate and some of the factors that make one chocolate different from another. In addition, learn the how and why of tempering chocolate and the tricks used to make fudge and caramel creamy and smooth, on-site at Kilwin’s Chocolates of Hendersonville. And yes, you get to taste the class work. Off-campus location, please see page 40 for address.

6:00PM-8:00PM  T  11/3  $30  Butcher  Kilwins Chocolates  CSP-8610-800

Dance

Line Dancing
Here is a fun way for you to exercise, reduce stress, increase energy and muscle tone, and you do not need a partner. The first few weeks will include a repetitive approach to learning basic line dance steps and simple routines. Class sessions will review and gradually introduce new, faster, and more difficult steps and routines that will move you to a more advanced level. Classes will be dancing country and rock and roll music. Flat leather soled shoes are recommended.

6:30PM-8:30PM  M  9/14-11/16  $66.30  McFalls  Hend Co Campus INDS 134  CSP-8101-411
Health & Exercise

Building a Better Brain
Learn the various stages of knowledge necessary for understanding how to better care for and improve brain function. Starting with the foundations of ‘Brain Plasticity’ and moving towards more involved topics such as ‘Blood Sugar and the Brain’ and ‘Exercise and Brain Function’; you will be armed with a thorough understanding of the numerous influences of the environment on your brain. More practical topics such as ‘Top 10 Brain Health Tips’ will allow the learner to leave with practical advice for Building a Better Brain. Off-Campus location, please see page 40 for address.
6:30PM-8:30PM W 9/16-9/30 $55 Hardy Fletcher YMCA CSP-8592-800

Reiki Energy Healing, Level I
Learn how to increase your energy level and healing ability for yourself and others. Reiki also reduces pain and stress. Reiki is gentle healing touch that complements traditional medical treatment, natural therapies and hospice care. You will practice doing Reiki on yourself and others and receive the four attunements that empower you to enhance Reiki energy through your hands. No previous experience necessary.
6:00PM-8:00PM TH 9/17-10/8 $56.30 Gale Trans Co Campus TRCS 140 CSP-8288-431
6:30PM-8:30PM T 10/6-10/27 $56.30 Cunningham Hend Co Campus PATT 150 CSP-8288-511

Tai Chi for Fall Prevention I
Join the thousands who are embracing this ancient form of exercise from China and add joy and confidence to your life. Medical studies show that Tai Chi is an excellent form of exercise that can significantly reduce falls, improve strength and flexibility. Tai Chi can also reduce stress and can be fun, too. This easy-to-follow routine is perfect for those who are new to Tai Chi or who practiced Tai Chi earlier in their lives. Wear supportive shoes, and comfortable, loose-fitting clothes. Off-Campus location, please see page 40 for address.
9:00AM-10:00AM T 9/15-11/17 $56.30 Weed Fletcher YMCA CSP-8582-800

Yoga for Every Body
Learn to unite breath with movement, flexibility with strength and lessons “on the mat” with perspective in life. The objective of class is to facilitate your practice in a safe, noncompetitive and welcoming environment. Individuals of all ages and levels of experience are welcome. You should wear comfortable clothing and bring your own mat and towel.
10:00AM-11:00AM M 9/14-11/9 $56.30 Coffey Trans Co Campus TRCS 140 CSP-8407-421

Your Chakras and a Healthier You - New!
Learn about the seven major chakras or energy centers of your body and how they influence your health and well-being. We will discuss each of the seven chakras and the entire human energy field in detail, how disease arises from imbalances and how they affect our physical, emotional and mental states of being. Healthy living tips will be discussed in order to balance each of the chakras. Off-Campus location, please see page 40 for address.
7:00PM-8:30PM M 9/14-11/2 $60 Pisa Fletcher YMCA CSP-8612-800

History

Exploring Appalachian Cultures I
Learn the history, the heritage of Native Americans, geography and places of interest, and the people whose lives have contributed to the cultural development of the Appalachian region. The impact of the changes during the last century on this region will also be explored.
4:00PM-6:00PM T 9/8-10/27 $65 Holland Trans Co Campus TRCS 149 CSP-8060-431

Geology of North Carolina
Learn how the spectacular mountains, gorges, caves, beaches and mineral riches of our region were formed. Understanding how such geologic splendor can result from both ancient and ongoing catastrophes like floods, landslides, hurricanes, volcanoes, and earthquakes will change the way you see our dangerous, beautiful, fragile planet.
6:00PM-8:00PM W 8/19-10/14 $65 Culotta Hend Co Campus GENS 115 CSP-8542-411
Personal Enrichment

**Henderson County History & Heritage I**
Learn about Henderson County from prehistory to the Civil War. Topics will include geography and natural resources, Cherokee history and culture, Revolutionary War and treaties with the Cherokee, early settlers and backgrounds, Appalachian culture, political and economic history, agriculture, transportation, religious history, education, early communities, black history and slavery, and contributions of women.

1:00PM-2:30PM  T  8/25-10/13  $60  Giles  Hend Co Campus TEDC 236  CSP-8481-401
6:30PM-8:00PM  T  8/25-10/13  $60  Giles  Hend Co Campus TEDC 213  CSP-8481-411

**Henderson County History & Heritage II**
This second course of Henderson County history will explore the years from the Civil War to the present. Learn about Henderson County during the Civil War, Reconstruction, the Great Depression, World Wars I and II and the post-war era. Examine the impact of cultural changes, political and economic issues, agriculture, transportation, religious history, education, industrialization, the arts, black history, and contributions of women.

1:00PM-2:30PM  T  10/20-12/8  $60  Giles  Hend Co Campus TEDC 236  CSP-8482-501
6:30PM-8:00PM  T  10/20-12/8  $60  Giles  Hend Co Campus TEDC 213  CSP-8482-511

**Transylvania County History & Heritage**
Discover Transylvania County history and heritage by exploring the period from prehistory to current day. Topics include early settlers and background, first contact with the Cherokee, the Walton War, Appalachian culture, early communities, economic history, transportation, education and black history. Come learn about the amazing gem known as The Land of the Waterfalls - Transylvania County.

10:00AM-12:00PM  W  9/16-10/21  $60  McCall-Dickson Trans Co Campus TRCS 140  CSP-8562-421

**Languages**

**French for Beginners I**
This is an introductory course for persons wanting to begin the study of French. Emphasis will be on developing conversational skills.

9:00AM-11:00AM  TH  8/27-10/15  $70  Kale  Trans Co Campus TRCS 140  CSP-8070-421

**French for Beginners II**
This course is for persons who have completed French for Beginners part I or equivalent and wants to improve their language skills.

9:00AM-11:15 AM  TH  10/22-12/10  $70  Kale  Trans Co Campus TRCS 140  CSP-8071-521

**Literature**

**Eudora Welty Short Stories - New!**
Join us as we explore some of Eudora Welty's short stories and photography. Although Ms. Welty is often labeled a Southern writer, her short stories transcend that label with a timeless and universal appeal. As a photographer for the Works Progress Administration, Welty photographed people from all socio-economic class and captured the effects of the Great Depression. The text for this course is The Collected Stories of Eudora Welty; ISBN 978-0156189217.

1:00PM-2:30PM  T  9/1-9/22  $50  King  Trans Co Campus TRCS 112  CSP-8611-421

**Modern Short Stories - New!**
Carry on a conversation with the authors of some of the best American short stories. Great short stories are delightfully fascinating. Reading them increases our understanding of ourselves and our world. Discussing these works allows us to appreciate them as great literature and observe how they illuminate the human condition. A list of short stories to be discussed will be provided upon registration.

1:00PM-2:30PM  T  10/6-11/24  $60  King  Trans Co Campus TRCS 112  CSP-8604-521

Join us for an evening out at the Blue Ridge Concert Series.
(September through March on Tuesday evenings)
Visit www.blueridge.edu for up-to-date information on scheduled concerts.
**Motorcycle Training**

**Motorcycle Basic Rider**
Learn the skills you need to operate a motorcycle safely in traffic, including the location and operation of your motorcycle's controls. Practice riding to demonstrate you have the strength, balance, and coordination to perform straight-line riding, shifting, and turning exercises. You will also learn street riding strategies needed for riding on the highway in traffic as well as skills to avoid accidents including emergency braking, swerving, and proper cornering techniques. BRCC will provide a safe, street-ready motorcycle and must be used in this course.

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<th>CEUs</th>
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**Basic Rider Course II**
Basic Rider II allows you to hone the technical and mental skills necessary to assure your safety and the safety of your passenger, as you ride your motorcycle. Use your own bike on a controlled course to practice managing traction, stopping quickly, cornering and swerving. You have the option of including a passenger in this course. Discuss how to balance the mental and physical aspects of safe riding, manage risk, increase visibility and optimize your lane position. Learn about protective gear, rider responsibility, motorcycle inspection and care and the effects of alcohol and other drugs on riding. You have the option to test for a waiver card which exempts you from the NCDMV riding portion of the test required for full motorcycle endorsement on your license. You must still take the written test portion.

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**Motorcycle Advanced Rider**
This course is designed for experienced motorcycle riders who desire to learn and practice more in-depth riding techniques. Classroom activities use small group discussions and interactive activities to explore personal risk management strategies; options for cornering, braking and swerving; and ways to improve visual perception to identify collision traps. On-cycle range exercises provide practice in cornering, braking and swerving. There are no skills tests in this course. Participants must provide a safe, street-ready motorcycle.

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**Motorcycle Passenger 2-Up**
This course is designed to teach the passenger to work with the motorcycle driver rather than against. As the driver learns techniques for advanced turning, braking, and swerving, the passenger learns appropriate responses for each of these maneuvers.

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**Photography**

**How to Take Better Pictures**
Learn why technique is much more important than equipment in taking good pictures. Get to know your camera, learn how to practice and avoid some common mistakes to improve your photographs.

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<thead>
<tr>
<th>Time</th>
<th>Days</th>
<th>Dates</th>
<th>Fees</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:00PM-8:00PM</td>
<td>M</td>
<td>9/14-9/28</td>
<td>$51.30</td>
<td>St. Romain</td>
<td>Hend Co Campus GENS 115 CSP-8462-501</td>
</tr>
<tr>
<td>9:30AM-11:30AM</td>
<td>F</td>
<td>10/23-11/6</td>
<td>$51.30</td>
<td>St. Romain</td>
<td>Trans Co Campus TRCS 147 CSP-8462-521</td>
</tr>
</tbody>
</table>
Personal Enrichment

Improving Your Photography - New!
Learn what elements make a good photograph as well as how to take advantage of the manual settings of your camera. This is a continuation of the How to Take Better Pictures class. It is strongly recommended that you have a DSLR or other camera that can be manually set. Off-Campus location, please see page 40 for address.

6:00PM-8:00PM M 10/5-11/9 $60 St. Romain HC Athletics and Activities Center 101 CSP-8602-800
4:00PM-6:00PM T 11/3-12/8 $60 St. Romain Trans Co Campus TRCS 143 CSP-8602-531

Outdoor Photography Workshop
Learn the art of outdoor photography by capturing and creating moments that explore the essence of our environment. Our subjects will be still photography, wildlife, and scenery. You will also learn the additive and subtractive elements of lighting, backgrounds and copying. Bring your camera to class.

9:00AM-11:00AM F 8/21-9/25 $61.30 St. Romain Trans Co Campus TRCS 149 CSP-8109-421
4:00PM-6:00PM T 8/25-9/29 $61.30 St. Romain Trans Co Campus TRCS 143 CSP-8109-431
10:00AM-12:00PM TH 9/10-10/15 $61.30 St. Romain HC Athletics and Activities Center 101 CSP-8109-800

Pottery

Beginning Pottery
Learn the basic skills necessary for students new to working with clay or with limited experience. We will cover all basic skills like hand building, introduction to the potter’s wheel, firing and glazing. You will leave with multiple finished projects to enjoy for years to come! Clay can be purchased at the BRCC bookstore.

6:00PM-9:00PM TH 8/20-10/8 $106.30 Kirby Hend Co Campus MCMA 102 CSP-8030-411
6:00PM-9:00PM TH 10/14-12/6 $106.30 Kirby Hend Co Campus MCMA 102 CSP-8030-511

Exploring Clay
Learn how to express your creative visions through working with clay. Whether your skills are at the beginner, intermediate, or advanced level, this course offers tips and techniques to help you develop your skills. Small classes allow time for individual as well as group instruction. From the basics of throwing, hand-building, glaze application and firing to refining skills and learning new techniques, classes are designed to meet the needs of students at varying skill levels. Clay can be purchased at the BRCC bookstore.

9:00AM-12:00PM T 8/18-10/6 $106.30 Kirby Hend Co Campus MCMA 102 CSP-8062-401
9:00AM-12:00PM T 10/20-12/8 $106.30 Kirby Hend Co Campus MCMA 102 CSP-8062-501

Intermediate Pottery
This class is for pottery students that have completed a beginning class and can easily make a cylinder on the potter’s wheel. The class will allow students to explore new forms and learn new techniques. Clay is available for purchase at the BRCC bookstore.

6:00PM-9:00PM W 8/19-10/7 $106.30 Kirby Hend Co Campus MCMA 102 CSP-8170-411
6:00PM-9:00PM W 10/14-12/6 $106.30 Kirby Hend Co Campus MCMA 102 CSP-8170-511

Special Interest

Copperplate Calligraphy
Sharpen your skills in this introductory class in the art of pointed pen, shaded script calligraphy. You will look at the English Round hand, copperplate and modern variations of this lost art of penmanship. This class will give you practice with the special calligraphy tool which uses an oblique handle and flexible steel nib. Supply list will be provided at the first class.

6:00PM-8:00PM T 9/8-10/13 $60 Langsdorf Hend Co Campus GENS 132 CSP-8595-411
10:00AM-12:00PM W 9/23-10/28 $60 Langsdorf HC Athletics and Activities Center 101 CSP-8595-800

Curing Furniture Woes 101
Care, feeding and repair of furniture. Why buy new furniture when you have great treasures around you already. You will learn to restore broken and loose chairs, care of oiled finishes, repair of scratches, gouges and white rings, along with repairs to upholstery and picture frames. After this course, you will be able to bring those treasures back to life and something to be proud of.

9:00AM-12:00PM TH 8/20-10/8 $71.30 Kuba Trans Co Campus TRCS 147 CSP-8575-421
6:00PM-9:00PM TH 8/20-10/8 $71.30 Kuba Trans Co Campus TRCS 147 CSP-8575-431
A Celebration of Theater
Arida Arts Symposium 2015
Friday, October 23

The Arida Arts Symposium was established in 1993 to honor North Carolina artists and their contributions to the arts. This annual event is funded by the Gamil T. Arida Endowment Fund in the BRCC Educational Foundation.

The honored artist will be Lisa Bryant who has been an actor, teacher, writer, apprentice director and now artistic director at Flat Rock Playhouse.

Workshop 10 to 11:30 a.m.
Patterson 150
Reception 5:30 to 6:45 p.m.
Thomas Auditorium Gallery
Program 7 p.m.
Thomas Auditorium
Free Admission

Introduction to Backpacking
Gain an understanding of basic backpacking skills regardless of your age or fitness level. This class is for people who want to deepen their connection to the wilderness and build confidence in being outdoors. Learn the basics from trip planning, equipment selection, nutrition and camp cooking, shelter and site selection, map reading, safety, basic first aid, outdoor ethics and group dynamics.

At the end of in-class training, you will pack your backpack, lace up your hiking boots and put your knowledge into practice with an overnight backpacking trip in the forest on Saturday, October 17 and Sunday, October 18. Trip cost (campsite, food and transportation) is not included in registration fee.

6:00PM-8:00PM TTH 9/1-10/18 $96.30 Fought Trans Co Campus TRCS 149 CSP-8594-431

Introduction to Commercial Acting - New!
Learn how to build the awareness and confidence needed to communicate successfully on camera. Have you ever wondered what it takes to act in a commercial? Discover the innate ability you already have but lacked the confidence to embrace. Learn what goes on behind the scenes for commercial actors and what it takes to work successfully with advertising copy. Off-Campus location, please see page 40 for address.

6:00PM-8:00PM W 9/16-10/14 $55 O'Keefe Fletcher YMCA CSP-8600-800

Life, Illustrated - New!!
Create a body of illustrations that tell the story of your life in “Life, Illustrated” this exciting new class offered for artists and writers of all levels. Don’t let your fears of writing or artistry stop you from taking this class. Each of us have a story to tell and this course helps you create works of art that illustrate the different parts of your life. Lively discussions, writing exercises and drawing the story will be part of each class session. Paper and pencils are all you need to begin. As you explore your stories, you are welcome to use whatever medium works best for you. Off-Campus location, please see page 40 for address.

1:00PM-4:00PM TH 9/10-10/29 $70 Hughes HC Athletics and Activities Center 106 CSP-8603-800

Instructor Spotlight
Timothy O’Keefe
From acting roles on The Young and the Restless and Days Of Our Lives, Timothy O’Keefe’s varied and exciting career has led him down a trail as television and film actor, recording artist, musical entertainer, director, stage actor and cruise ship headliner. O’Keefe was a frequent guest on the Tonight Show and the popular Merv Griffin Show. Timothy is excited to be helping others learn to ‘Face their Fears’ about public speaking.

Personal Enrichment
To register for the courses listed see page 42.

For more information, call (828) 694-1742 or e-mail ewdce@blueridge.edu

Lisa Bryant

For more information, call (828) 694-1742 or e-mail ewdce@blueridge.edu

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Personal Enrichment

Mountain Biking for Beginners - New!
Learn and practice basic mountain biking skills regardless of your age or fitness level. Learn the basic skills needed to safely ride gravel and singletrack mountain trails, how and when to shift gears, braking techniques, navigating trail obstacles, proper body position, climbing and descending hills, proper trail etiquette and how to repair a flat while out on the trails. Classes will be a combination of classroom and on-bike instruction. Bring your bike to class. Please visit the BRCC bookstore to purchase the required book before class begins.
10:00AM-12:00PM  F   8/21-10/9  $61.30  Kaczmarek  Hend Co Campus SPRM 132  CSP-8605-410

Mountain Moonshining - New!
Explore the history of moonshining from colonization to today’s marketing of many popular moonshine brands. From the legend of Popcorn Sutton to the mountain roots of NASCAR, moonshining and its major players have been woven into the character and history of the Appalachian Mountains. In this course you gain an understanding of the history and impact of moonshining on Western North Carolina.
4:00PM-6:00PM  T   11/3-11/17  $50  Holland  Trans Co Campus TRCS 149  CSP-8606-531

Science and Religion - New!
Examine the nature and history of interaction between religion and science in western culture. The questions of faith and reason will be explored and their contribution to both science and religion analyzed. The focus of the course will be on the relationship of faith and science in the modern period with attention given to ideas from the classical and medieval periods as foundation for science and religion in the modern period. Topics you will discuss include creation and evolution; intelligent design; free will and determinism; brain, mind and soul; consciousness; artificial intelligence; and immortality.
10:00AM-12:00PM  T   9/15-10/13  $55  Knott  Trans Co Campus TRCS 149  CSP-8608-421

Self-Publishing for Fun and Profit
Learn to turn your personal written and/or photographic work into a professional looking book and eBook available for sale. This class will help both the creative and editing process as well as address the steps necessary to self-publish your masterpiece. If you already have your transcript prepared or just thinking about undertaking the process, this class is for you.
9:00AM-11:00AM  TH   10/29-11/19  $60  Gelbert  Hend Co Campus GENS 115  CSP-8573-501

Sustainability
Making your House a Healthy Home - New!
Discover how the indoor environment in your home affects your health. As we age, we tend to develop additional health challenges and spend more time inside our home. Learn steps to improve your ‘home health’ setting and equip your house for this next phase of healthy living. Off-Campus location, please see page 40 for address.
6:00PM-8:00PM  M   9/14-9/28  $50  Bayless  Fletcher Town Hall 1  CSP-8601-800
6:00PM-8:00PM  T   10/13-10/27  $50  Bayless  Hend Co Campus GENS 115  CSP-8601-511

Music by the Lake
Bring a picnic and lawn chairs or quilt and come enjoy an evening of music with friends and family in the shade beside the College lake. Concerts are from 5 to 7 p.m.
The Carburetors  August 23
Checkout blueridge.edu/upcoming-events for more event dates.
This free concert is sponsored by Morrow Insurance and Morris Broadband. In the event of inclement weather, concerts will take place in Thomas Auditorium in the Sink Building.
GIVE THE GIFT OF KNOWLEDGE

Giving through Living Memorials
Honoring loved ones through charitable gifts is an especially meaningful act of paying tribute to someone special while assuring that worthwhile values continue to influence the world around us. Memorial and tribute gifts are one way to thoughtfully remember family members and friends who have been such a vital part of your life.

Gifts for every “occasion”
Gifts made in honor of family and friends on a birthday, wedding, anniversary, or at times such as Mother’s Day or Father’s Day; at the birth of a child or a grandchild; or other special occasions can be gifts of love that show how much you care.

Gifts this holiday season
At this time of the year, honor or remember a loved one, family member, friend, health care provider, colleague, or client by providing educational opportunities through a donation to Blue Ridge Community College Educational Foundation.

Instructor Spotlight
Doug Gelbert
Doug Gelbert self-published his first book 30 years ago, binding each individual copy by hand. After publishing a half dozen books by traditional publishing houses he formed his own company in 1994. Since that time he has written and independently published more than 60 titles and 400 e-books on such subjects as sports history, the Civil War, architectural walking tours and the best places to hike with your dog.

Personal Enrichment
To register for the courses listed see page 42.

For more information, call (828) 694-1742 or e-mail ewdce@blueridge.edu

Return this completed form to:
Blue Ridge Community College Educational Foundation, Inc.
180 West Campus Drive
Flat Rock, NC 28731
(828) 694-1710
**Registration Policies**

**Please Note**
Provision of social security number is voluntary, is requested solely for administrative convenience and record-keeping accuracy, and is requested only to provide a personal identifier for the internal records of Blue Ridge Community College.

**Senior Citizens Please Note**
Due to recent North Carolina legislative changes, senior waivers are not available.

**Registration Fees**
Registration fees are due at the time of registration. Students are not enrolled until all registration fees are paid.

Registration fees are indicated in the course listing and are subject to change. Students are responsible for buying supplies and materials as necessary. Books are usually available through the College Bookstore.

**Computer Use and Technology Fee**
The registration fee for continuing education computer classes includes a $5 computer use and technology fee. This fee is required of all students enrolled in continuing education computer classes and is non-refundable.

**Insurance Fee**
Some courses require accident insurance while in class. For these courses, the non-refundable $1.30 insurance fee is included in the registration fee and is required of all participants. The fee is subject to change.

**Refund Policy**
Pursuant to the North Carolina Administrative Code Title 23, Chapter 2(D) Section, 0203(d), the College shall refund registration fees under the following circumstances:

If a student officially withdraws from the class prior to the first class session the student will receive 100% refund. NOTE: Official withdrawal requires written notification received by the Continuing Education Office prior to the first class session.

If a class is canceled due to insufficient enrollment, the student will receive 100% refund.

After a class begins and a student officially withdraws from the class prior to or on the 10% point of the scheduled class hours, the student will receive a 75% refund of the registration fee. NOTE: For most classes, the 10% point is the first class session. Written notification must be received by the Continuing Education Office on the 10% date or 1st class session. Insurance Fees and technology fees are non-refundable.

**Bookstore Information**
New and used books and school supplies are available in the College Bookstore located in the Killian Building on the Henderson County Campus and the Student Center at the Transylvania County Campus. Books may also be purchased online at http://blueridge.bncollege.com. Pursuant to the Higher Education Opportunity Act, Blue Ridge Community College is required to share required information (ISBN number and retail price) with students. This information can be found on the Blue Ridge Community College Bookstore Website at http://blueridge.bncollege.com.

**Off-Campus Locations**

- **Fletcher Town Hall**
  300 Old Cane Creek Rd.
  Fletcher, NC 28732

- **Fletcher YMCA**
  2775 Hendersonville Road
  Fletcher, NC 28732

- **Goodwill Career Center**
  Four Seasons Shopping Center
  155 Four Seasons Mall
  Hendersonville, NC 28739

- **The Gorge Zipline**
  166 Honey Bee Dr.
  Saluda, NC 28773

- **The Green Room Cafe & Coffeehouse**
  536 North Main Street
  Hendersonville, NC 28792

- **Henderson County Athletics and Activity Center**
  708 S. Grove St.
  Hendersonville, NC 28792

- **Kilwins Chocolates**
  506 N. Main Street
  Hendersonville, NC 28792

- **Oskar Blues Brewery**
  342 Mtn. Industrial Dr.
  Brevard, NC 28712

- **Rosman Elementary School**
  167 Old Rosman Hwy
  Rosman, NC 28772

- **Salvation Army**
  239 3rd Ave E
  Hendersonville, NC 28792

- **Vision Jesus**
  400 1st Ave West
  Hendersonville, NC 28739
**Registration Information**

**Sign me up!**

Students register for Continuing Education classes on a first-come, first-serve basis. Late registration may be held at the first class meeting if space is available. Registering well before the beginning of your class ensures your class may not be full or canceled because of low enrollment.

**Register By Mail**

Complete the registration form on the next page, enclose payment, mail to:

- Continuing Education Mail-In Registration
- Blue Ridge Community College
- 180 West Campus Drive
- Flat Rock, NC 28731

Make checks or money orders payable to Blue Ridge Community College. Credit card payment is also accepted on the mail-in form. Mail-in registration will be accepted until the Thursday prior to the first class session.

**Register Online**

Registering online utilizes a program called Instant Enrollment through WebAdvisor. This program allows you to register and pay for your classes. You must have a valid e-mail address and a credit card for submitting payment.

Please go to

www.blueridge.edu > Continuing Education > Registration Information > Register Online

This will give you step-by-step instructions on how to register online using the Instant Enrollment process.

If you have questions about registering online, please call (828) 694-1735 or (828) 694-1737.

**Walk-In**

Walk-in Registration Day is August 18 from 9 a.m. to 5 p.m.

However, you can walk-in to register any time before the class starts at the following locations:

- **Henderson County Campus: Continuing Education Building, Room 123**
  Monday – Thursday from 8 a.m. to 5 p.m. and Friday from 8 a.m. to 4:30 p.m.
  A drop box is also available to drop registration forms off any time near the main entrance of the Continuing Education Building.
- **Transylvania County Campus: Reception Area in the Straus Building**
  Monday – Thursday from 8 a.m. to 10 p.m. and Friday from 8 a.m. to 4:30 p.m.
# Continuing Education Registration

**Please print or type. Information on race and sex is voluntary and will not be used for admissions process.**

<table>
<thead>
<tr>
<th>Print Name (Last, First, Middle Initial)</th>
<th>Social Security Number (for student information only)</th>
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<tr>
<th>Mailing Address</th>
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<tr>
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<td>1. Preparatory</td>
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<td>2. Supplementary</td>
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<td>3. Inmate</td>
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<thead>
<tr>
<th>City</th>
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<tr>
<th>Email address (please print legibly)</th>
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<td>☐ 3. Hawaiian/ Pacific Islander</td>
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<td>☐ 3. Unemployed Not Seeking (UN)</td>
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<td>☐ 5. American/ Alaska Native</td>
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<td>☐ 5. Employed: Full-time (FT)</td>
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| Due to recent North Carolina legislative changes, senior waivers are not available. |

I certify that the information above is true and accurate and that my legal residence for tuition purposes is as shown. Pursuant to College Procedure 8.1.1, Blue Ridge Community College reserves the right to use photographs, motion pictures, and electronic images of students who are 18 or older for marketing and promotional purposes. Objection to the use of an individual's photograph in such a manner may be made in writing to the Director of Public Relations.

**SIGNATURE (required for all students):**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Date(s)</th>
<th>Course Title</th>
<th>Day(s)</th>
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Registration Fees ONLY – No textbook/materials cost should be included $ ____________

Do you need a receipt mailed to you? ☐ Yes ☐ No

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If you have a documented disability, please make an appointment with the Director of Disability Services (694-1813) prior to class start to self-disclose in order that you may receive reasonable classroom or lab accommodations.

Please check all information before mailing. Course number must be accurate to ensure proper placement in class. Send check or money order made payable to Blue Ridge Community College (no cash, please) to:

**Continuing Education Mail-In Registration**

Blue Ridge Community College  
180 West Campus Drive  
Flat Rock, NC 28731-4728  
Phone (828) 694-1735  
www.blueridge.edu

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<th>(FOR OFFICE USE ONLY)</th>
<th>BRCC Student ID Number</th>
<th>Receipt #</th>
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**Payment Information**

Total Amount Enclosed $ ____________

☐ Check ☐ Money Order ☐ Cash

☐ VISA ☐ MC ☐ AMEX

☐ 3rd Party Billing (Authorization Required)

**NOTE:** Credit Card payments are not permitted by phone or fax. Form can be mailed in or dropped off at the Continuing Education Office.

Card #: __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ Expiration Date: __ __ __ __ __ __ __ __ __ __ __ __ __ __ Card Holder Name: __________________________

Signature: __________________________

Revised: 6/19/13
Our mission is to provide quality education and training opportunities that support student learning, enhance student advancement and success, and meet the workforce needs of our community.

Blue Ridge Community College is accredited by Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. an equal opportunity college

73,767 copies of this document were printed at a cost of $14,085.64 or 19 cents each. July 2015

Henderson County Campus
180 West Campus Drive
Flat Rock, NC 28731
(828) 694-1735
Located off of Airport Road near the Hendersonville Airport.
Easy access also available from Upward Road to South Allen Road.

Transylvania County Campus
45 Oak Park Drive
Brevard, NC 28712
(828) 883-2520
Located at the intersection of Asheville Highway (US 64) and Osborne Road in Brevard.

YOUR SUCCESS IS OUR MISSION