Career and College Promise (CCP)
Admission Application and Pathway Change Form

Student’s Name: __________________________ 
High School___________________________

Notice to Student: Information provided below will be placed in our master file. If any of this data changes, notify the Registrar’s Office immediately. The request for your social security number is required to comply with IRS and RDS regulations. Information on race and gender is voluntary. An email address is required to set up your student accounts. Answer all questions completely and accurately. (Please print or type in blue or black ink.)

Select the Career and College Promise Pathway(s) from the options below. Students may change pathways using this same form. Choose only one College Transfer Pathway and/or one Career Technical Education (CTE) Pathway or no more than two CTE Pathways.*

To maintain eligibility for continued enrollment, students must continue to make progress toward high school graduation and maintain a 2.0 GPA in college coursework after completing two college courses. A student who falls below 2.0 will be subject to the Blue Ridge Community College’s (BRCC) policy for Satisfactory Academic Progress outlined in the catalog and student handbook. Although tuition is waived, students are responsible for the payment of fees, supplies and textbooks which vary according to class.

COLLEGE TRANSFER PATHWAYS FOR HIGH SCHOOL JUNIORS AND SENIORS

To qualify -- Students must be a high school junior or senior with a weighted GPA of 3.0 or higher on high school courses and be college ready in English, reading, and mathematics. College Ready is determined by test scores from the PSAT, SAT, Pre-ACT, ACT or the Blue Ridge placement test. Beginning with the Class of 2019, BRCC transfer classes will count one extra point of weighted credit, if they do not meet the prerequisites.

Select only one College Transfer Pathway and one CTE Pathway:

☐ Associate in Arts (P1012C)
☐ Associate in Engineering (P1052C)
☐ Nursing Transfer Pathway (P1032C)
☐ Associate in Science (P1042C)

CAREER TECHNICAL EDUCATION (CTE) PATHWAYS FOR HIGH SCHOOL JUNIORS AND SENIORS

To qualify -- Students must be making progress toward high school graduation, be a junior or senior and have a weighted GPA of 3.0 or higher on high school courses or have a recommendation** from the high school principal/designee. Diplomas containing English and/or math courses have prerequisites which require acceptable test scores or placement testing. Students are not able to complete the diploma if they do not meet the prerequisites.

NOTE - *High school students who concurrently enroll in two programs from this category must have approval from the College’s Chief Academic Officer or his/her designee before registering for class. **Students with a GPA less than 3.0 must obtain a recommendation, a separate form available from the high school Principal/Counselor.

Career Technical Education Pathways
Select no more than two pathways from this category* or one College Transfer Pathway and one CTE Pathway:

Accounting and Finance
☐ Core Accounting Certificate (C25800BP)
☐ Bookkeeping Certificate (C25800KP) New

Alternative Transportation Technology
☐ Alternative Fuel Certificate (C60420FP)
☐ Diploma (D60420P)

Automotive Light-Duty Diesel Technology
☐ Diesel Fuel Systems Certificate (C60430LP)
☐ Diploma (D60430P)

Automotive Systems Technology
☐ Auto MAST Level I Certificate (60160NP) 
☐ Auto MAST Level II Certificate (60160EP) 
☐ Diploma (D60160P)

Business Administration
☐ Basic Certificate (C25120P)
☐ Entrepreneurship Certificate (C25120EP)

Collision Repair & Refinishing Technology
☐ Insurance Estimating Certificate (C60130P)
☐ Diploma (D60130P)

Community Spanish Interpreting New
☐ Community Spanish Interpreting Certificate (C55370P)

Computer-Integrated Machining Technology
☐ Machinist – Entry Certificate (C50210EP)
☐ CNC Turning Operator Certificate (C50210TP)
☐ CNC Milling Operator Certificate (C50210MP)
☐ Diploma (D50210P)
☐ Manufacturing Technician Certificate (C50210FP) New

Criminal Justice Forensic Science
☐ Criminal Justice Forensic Science Certificate (C5518CFP)

Criminal Justice Technology
☐ Criminal Justice I Certificate (C55180P)
☐ Criminal Justice II Certificate (C55180CP)

Early Childhood Education
☐ Infant/Toddler Certificate (C55290P)
☐ Preschool Certificate (C55860P)

Electronics Engineering Technology
☐ Basic Certificate (C40200P)

Emergency Medical Science New
☐ Emergency Medical Science Certificate (C45340P)

Film and Video Production Technology
☐ Certificate (C30140P)

Fire Protection Technology
☐ Certificate (C55240P)
☐ Diploma (D55240P)

Horticulture Technology
☐ Landscape Certificate (C15240LP)
☐ Turfgrass Certificate (C15240TP)

Interpreter Education
☐ Certificate (C55300P)

Mechanical Engineering
☐ Hydraulics Certificate (C40320HP) NEW
☐ Sustainability Certificate (C4032)

Mechatronics Engineering Technology
☐ Basic Certificate (C40350BP)
☐ Maintenance Certificate (C40350MP)

Simulation and Game Development
☐ Certificate (C25450P)

Welding Technology
☐ Basic Welding Certificate (C50420BP)
☐ Multiple Plate Welding Certificate (C50420EP)
☐ Industrial Welding Certificate (C50420P)
☐ Industrial Maintenance Certificate (C50420MP)
☐ Diploma (D50420P)
**STUDENT INFORMATION**

Social Security Number

The social security number is required to comply with IRS and Residency Determination Service (RDS) regulations. Your name should be listed below as it appears on your social security card.*

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
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Mailing Address

City State Zip

County

Home Number Work Phone Cell Phone

Gender: □ Female □ Male

Birth Date: __/__/____

Ethnic: Are you Hispanic/Latino? □ Yes □ No □ Choose not to respond

Select one or more:

- □ Asian (AS)
- □ American Indian/Alaskan (AN)
- □ Black or African American (BL)
- □ Hawaiian/Pacific Islander (HP)
- □ White (WH)

Student Email ____________________________

Required to build student accounts and access grades

High School: ____________________________

Current Grade: □ Junior □ Senior

Expected Graduation Date __________________

Are you currently enrolled at Blue Ridge? □ Yes □ No

Do you want to change your pathway? □ Yes □ No

If changing pathways, provide documentation for the change.

Do you want to add a second pathway? □ Yes □ No

Are you applying for

- □ Fall
- □ Spring
- □ Summer

Year __________

**EMPLOYMENT (PLEASE CHECK ONE)**

- □ Employed 1-10 hours per week (E1)
- □ Employed 11-20 hours per week (E2)
- □ Employed 21-39 hours per week (E3)
- □ Employed 40 or more hours per week (E4)
- □ Unemployed – seeking employment (US)
- □ Unemployed – not seeking employment (UN)

**STUDENT SIGNATURE**

I acknowledge by my signature on this Application for Admission to Blue Ridge Community College acceptance of responsibilities as set forth in the “Student Accountability Statement” in the Blue Ridge catalog and student handbook. Furthermore, I give permission to Blue Ridge Community College to release my records concerning my attendance and performance to my parents/guardian or the Principal/Counselors of my high school.

Student Signature Date

**HIGH SCHOOL SIGNATURE**

I certify that this student is making progress toward high school graduation and meets the eligibility requirements for Career and College Promise, College Transfer Pathways and/or Career Technical Education Pathways. For students changing pathways, I also approve the change.

High School Principal/designee Signature Date

Or Home School Administrator

**OFFICE USE - CHANGE OF PATHWAY**

Students may change their pathway with approval of the high school principal/designee and the college’s chief student development administrator. All signatures are required prior to enrolling at the college.

Blue Ridge Community College’s Chief Date

Student Development Administrator

**CONTACT INFORMATION**

**Henderson County High School Students**

180 West Campus Drive

Flat Rock, NC 28731

(828) 694-1700

Rita Blythe

Recruiter

(828) 694-1817

rtab@blueridge.edu

Kirbey Farley

NC Works Career Coach

(828) 230-2905

kl_farley@blueridge.edu

**Transylvania County High School Students**

45 Oak Park Drive

Brevard, NC 28712

(828) 883-2520

Rob Rhodes

Student Services Coordinator

(828) 694-1905

rwrhodes@blueridge.edu

Kevin Spradlin

NC Works Career Coach

(828) 243-3960

k_spradlin@blueridge.edu

Visit us on the web at blueridge.edu

Updated January 2018
Information below pertains to attendance, the calendar, course content, grades, student accounts, student conduct, and other important information necessary for student success. Spaces have been provided at the start and end of each item. Students and parents are asked to read and initial each item in the space provided.

__Student Space__

College courses will be reported to the high school and final grades will be included on high school transcripts. BRCC grades could affect the high school GPA, as well as admissions and financial aid at BRCC and other colleges. _____ (Parent Space)

Completing an admission application and expressing interest in a BRCC course does not automatically mean that the student is registered for the courses(s). The BRCC Advisor registers the student for class. The Business Office will then mail the student a copy of their schedule and invoice. If students do not receive a copy of their schedule and invoice in the mail, he/she should contact their BRCC Advisor: Henderson County: Rita Blythe or Kirbey Farley Transylvania County: Rob Rhodes or Kevin Spradlin. 

Contact information is provided on the application._____

BRCC classes taught on the College campus may have a different start date than classes taught at the high school or online and they follow a different calendar. Students are still responsible for attending even when the schedule varies. ______

Attendance at BRCC is calculated differently from high school. BRCC does not recognize or distinguish between “excused” and “unexcused” absences. It is the student’s responsibility to contact instructor(s) and keep up with his/her work. ______

To be successful in online, hybrid, or web-based classes, students should be able to perform basic computer operations, such as copying, saving, moving and deleting files; installing new software; using a web browser, word processing and email. Students must have access to a computer with Internet connection; email; and required software. Online classes may require proctored exams. ______

In compliance with FERPA regulation, no one outside the institution shall have access to nor will the institution disclose any information from students’ education records without the written consent of students except to personnel within the institution, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health and safety of students or other persons. All these exceptions are permitted under the Act. The College may disclose non-directory information from the educational records without obtaining prior written consent of the student to high school personnel where a student is enrolled. ______

Parent(s) and/or Guardians(s) are not given access to the student’s BRCC Moodle, Webmail, WebAdvisor and myBlueRidge accounts. _____

BRCC classes will not be on high school progress reports. It is the student’s responsibility to keep up with progress. ________

School districts may have additional guidelines for students taking college-level courses. ______

Dropping a BRCC class at the high school does not guarantee the class is dropped at the college; the student will need to contact the BRCC instructor. The drop deadline can be found in the College catalog and student handbook, the Student Success Guide, and on the college website. ***School districts may have additional guidelines regarding dropping classes.*** ______

It is the responsibility of the student to have books, supplies, and any transportation for class. (Courses taught on a high school campus may have books supplied by the school.) Limited funds for Henderson County students may be available. Henderson County students should talk with their high school Counselor regarding financial assistance. ______

To maintain eligibility for continued enrollment, a student must continue to make progress toward high school graduation and maintain a 2.0 GPA in college coursework after completing two college courses. A student who falls below 2.0 will be subject to the BRCC’s policy for Satisfactory Academic Progress outlined in the catalog and student handbook. ______

Students may only register for courses within his/her particular pathway(s). ______

Students interested in a College Transfer Pathway must meet the following criteria:
   a) Be a high school junior or senior making progress toward high school graduation
   b) Have a weighted GPA of 3.0 on high school courses and
c) Demonstrate college readiness in English, reading, and mathematics regardless of individual course prerequisites. ______

Students interested in Career & Technical Education Pathways must meet the following criteria:

Be a high school junior or senior with a weighted GPA of 3.0 on high school courses or have the recommendation of the high school principal/designee ______

Students who require academic accommodations or assistance with accessing our campuses or services for disability related reasons, should start by contacting the Disability Services Office at 828-694-1813. Students are responsible for providing documentation of their disability in order to receive services. BRCC adheres to Section 504 of the Rehabilitation Act of 1973 and the ADA (Americans with Disabilities Act of 1990), which may differ from the IDEA (The Individuals with Disabilities Education Act). ______

Classes taken through BRCC are college courses and are taught at the college level. Some courses may contain sensitive or controversial content and require students to take a mature approach to class material. ______

BRCC has the right to set academic standards which students must meet to maintain enrollment in BRCC classes. ______

A student enrolled in Career & College Promise classes is expected to follow all discipline requirements outlined in the schools’ student handbook as well as the BRCC Code of Conduct which is located in the College catalog and student handbook. BRCC must maintain a record of conduct charges and related sanctions and this information may be disclosed to outside parties with the written consent of the student. ______

Additional information is available from the BRCC Coordinator for College Transfer and/or the BRCC website for students seeking to transfer to four-year institutions. ______

The high school and/or BRCC may have to change the student’s pathway depending on course availability, high school graduation requirements, and scheduling. Students will be notified of the change. ______

I have read the above information and give permission for my child, ______

Please print student’s name.

to enroll in Blue Ridge Community College. I also give permission for Blue Ridge to use photographs, motion pictures, and/or electronic images of my child as long as the previous items are taken on college property or at a college sponsored event and will be used only for Blue Ridge marketing and promotional purposes. Objection to the use of pictures or images must be made in writing and attached to your child’s admission application.

Student’s Date of Birth: ______________________________

Last Four Digits of Student’s Social Security Number_____

High School: _______________________________________

Parent/Guardian Signature Date

I acknowledge by my signature on this Student Acknowledgement and Parent Permission Form that I

1) Read the above information and
2) Agree to adhere to BRCC guidelines as outlined above.
3) Accept the responsibilities as set forth in the “Student Accountability Statement” in the Blue Ridge catalog and student handbook.
4) Give permission to Blue Ridge Community College to release my records concerning my attendance and performance to my parents/guardian or the Principal/Counselors of my high school.

Student Signature Date