



## Career & College Promise (CCP) Admission Application

Student Name: \_\_\_\_\_

High School: \_\_\_\_\_

Applying for:

Summer 2019  Fall 2019  Spring 2020  Summer 2020

### Notice to Students:

Information provided within this application will be placed in your master file. If any information changes, notify the Registrar's Office immediately. The request for your social security number is required to comply with IRS and RDS regulations. Information regarding ethnicity, race, and gender is voluntary. An email address is required to setup your student accounts at Blue Ridge Community College (Blue Ridge). Answer all questions completely and accurately using **blue or black ink**.

Select the Career & College Promise Pathway(s) from the following list of options. Students may choose to enroll in a single pathway, or a combination of pathways as defined by one of the following, as approved by the College's Vice President of Student Services:

1. One College Transfer Pathway and one Career Technical Education Pathway
2. Two Career Technical Education Pathways
3. One Career Technical Education Pathway and one Workforce Continuing Education Pathway

Should a pathway change be required, the Career & College Promise (CCP) Special Permissions Form must be submitted **with** supporting documentation explaining the change.

To maintain eligibility for continued enrollment, students must continue to make progress toward high school graduation and maintain a 2.0 GPA in college coursework after completing two college courses. A student who falls below 2.0 will be subject to the Blue Ridge Community College's policy for Satisfactory Academic Progress, outlined in the catalog and student handbook.

**Although tuition is waived, students are responsible for the payment of fees, supplies, and textbooks which vary according to each class.**

### College Transfer Pathways

To qualify, students must be making progress toward high school graduation and:

1. Be classified as either a high school junior or senior **AND**
2. Have a 2.8 or higher unweighted high school GPA **OR**
3. Demonstrate College Readiness in English, Reading, and Math through an approved assessment (ie: PSAT, SAT, Pre-ACT, ACT, etc.)

Classes in the pathways below are considered Universal General Education Transfer Component (UGETC)\* courses unless they are designated as General Education or pre-major electives. They count for one extra point of weighted credit, the same as high school Advanced Placement (AP) courses. In order to transfer courses to a four-year university, students must earn at least a "C" or higher grade in the class.

- Associate in Arts ..... P1012C
- Associate in Engineering..... P1052C
- Associate Degree Nursing ..... P1032C
- Associate in Science ..... P1042C

### Career Technical Education (CTE) Pathways

Students pursuing a CTE certificate or diploma containing a UGETC course must meet the same requirements as the College Transfer Pathways above. A Principal cannot waive the GPA requirement for CTE pathways containing UGETC courses.

To qualify for CTE diplomas or certificates that do **not** have UGETC classes, students must be making progress toward high school graduation and

1. Be classified as either a high school junior or senior **AND**
2. Have a 2.8 or higher unweighted high school GPA **OR**
3. Demonstrate College Readiness in English, Reading, and Math through an approved assessment (ie: PSAT, SAT, Pre-ACT, ACT, etc.) **OR**
4. Obtain a recommendation from the high school Principal/designee requesting the GPA requirement be waived.

Freshmen and sophomores may enroll in certain CTE pathways provided the student meets strict academic requirements. Talk to the CCP Advisor for specifics.

#### Accounting and Finance

- Core Certificate..... C25800BP
- Bookkeeping Certificate ..... C25800KP
- Payroll Certificate ..... C25800DP

#### Alternative Transportation Technology

- Alternative Fuel Certificate ..... C60420FP
- Diploma..... D60420P

#### Automotive Light-Duty Diesel Technology

- Diesel Fuel Systems Certificate ..... C60430LP
- Diploma..... D60430P

#### Automotive Systems Technology

- Auto MAST Level I Certificate ..... C60160NP
- Auto MAST Level II Certificate ..... C60160EP
- Engine Performance Certificate ..... C60160P
- Diploma..... D60160P

#### Business Administration

- Basic Certificate..... C25120P
- Entrepreneurship Certificate ..... C25120EP

#### Collision Repair & Refinishing Technology

- Insurance Estimating Certificate ..... C60130IP
- Diploma..... D60130P

#### Computer-Integrated Machining Technology

- Machinist – Entry Certificate ..... C50210EP
- CNC Turning Operator Certificate ..... C50210TP
- CNC Milling Operator Certificate ..... C50210MP
- Manufacturing Technician Certificate ..... C50210FP
- Plastic Injection Molding Certificate ..... C50210PP
- Diploma..... D50210P

#### Criminal Justice Technology

- Foundations of Criminal Justice Certificate ..... C55180P

#### Early Childhood Education

- Infant/Toddler Care Certificate ..... C55290P
- Preschool Certificate ..... C55860P
- Teacher Educator Certificate ..... C55440TP

#### Electronics Engineering Technology

- Basic Certificate..... C40200P

PROGRAMS CONTINUED ON REVERSE SIDE ➔

**Emergency Medical Science**

Emergency Medical Science Certificate ..... C45340P

**Film and Video Production Technology**

Certificate ..... C30140P

**Fire Protection Technology**

Certificate ..... C55240P  
 Diploma ..... D55240P

**Horticulture Technology**

Landscape Certificate ..... C15240LP  
 Turf grass Certificate ..... C15240TP

**Information Technology**

Computer Programming Certificate ..... C25590CP  
 Operating System Admin Certificate ..... C25590SP  
 Routing & Switching Certificate ..... C25590RP

**Interpreter Education**

ASL and Deaf Culture Certificate ..... C55300P

**Mechanical Engineering**

Hydraulics Certificate ..... C40320HP

**Mechatronics Engineering Technology**

Basic Certificate ..... C40350BP  
 Maintenance Certificate ..... C40350MP  
 Pre-Apprenticeship Certificate ..... C40350AP

**Nurse Aide**

Nurse Aide Certificate ..... C45840P

**Office Administration**

Basic Certificate ..... C25370P

**Simulation and Game Development (SGD)**

SGD Certificate ..... C25450P

**Welding Technology**

Basic Welding Certificate ..... C50420BP  
 Multiple Plate Welding Certificate ..... C50420EP  
 Industrial Welding ..... C50420IP  
 Industrial Maintenance Certificate ..... C50420MP  
 Diploma ..... D50420P

**STUDENT INFORMATION**

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|  
**Social Security Number**

*Request required to comply with IRS and Residency Determination Service (RDS) regulations. Your name should be listed below as it appears on your social security card.*

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|  
*Last Name First Name Middle Initial*

\_\_\_\_\_  
*Mailing Address*

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|  
*City State Zip Code*

\_\_\_\_\_  
*County*

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|  
*Home Phone Work Phone Cell Phone*

Student Email: \_\_\_\_\_

**\*Required to build student accounts and access grades**

Gender:  Female  Male Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Ethnicity: Are you Hispanic/Latino?  
 Yes  No  Choose not to respond

Race: (Select all that apply)  
 American Indian/Alaskan (AN)  Hawaiian/Pacific Islander (HP)  
 Asian (AS)  White (WH)  
 Black or African American (BL)  Choose not to respond

High School: \_\_\_\_\_

Current Grade:  Junior  Senior

Expected Graduation Date: \_\_\_\_\_

**Emergency Contact Name:** \_\_\_\_\_  
**Emergency Contact Phone Number:** \_\_\_\_\_

**Long Term Goal (Please select ONLY one)**

- Obtain degree, diploma or certificate (GR)
- Enhance job skills in my present field of work (EP)
- Enhance employment skills for a new field of work (EN)
- Take courses to transfer to another college (TR)
- Take courses for personal enrichment or interest (PE)

**Employment (Please select one)**

- Employed 1-10 hours per week (E1)
- Employed 11-20 hours per week (E2)
- Employed 21-39 hours per week (E3)
- Employed 40 or more hours per week (E4)
- Unemployed – seeking employment (US)
- Unemployed – not seeking employment (UN)

**Student Acknowledgements**

I acknowledge, by my signature on this Application for Admission to Blue Ridge Community College, acceptance of responsibilities as outlined in the "Student Accountability Statement" in the Blue Ridge catalog and student handbook. I hereby certify that all provided information is true and correct to the best of my knowledge. I understand that, should any of my information change, it is my responsibility to notify the Registrar's Office immediately. Furthermore, I permit Blue Ridge Community College to release my records concerning my attendance and performance to my parents/guardian and/or the Principal/Counselors of my high school.

\_\_\_\_\_  
*Student Signature Date*

**High School Certification of Student Eligibility**

I certify that this student is making progress toward high school graduation and meets the eligibility requirements for Career & College Promise, College Transfer Pathways and/or Career Technical Education Pathways.

\_\_\_\_\_  
*High School Principal/Designee or Home School Administrator Signature Date*



### Career & College Promise (CCP) Student Acknowledgement & Parent/Guardian Permission Form

The information below pertains to attendance, the academic calendar, course content, grades, student accounts, student conduct, and other important information necessary for student success.

Spaces have been provided at the start and end of each item.

**Students and parents are asked to read and initial each item in the spaces provided.**

#### Student Space

\_\_\_\_\_ Students interested in a **College Transfer Pathway** must meet the following criteria:

1. Be classified as either a high school junior or senior **AND**
2. Have a 2.8 or higher unweighted high school GPA **OR**
3. Demonstrate College Readiness in English, reading, and math from an approved assessment: PSAT, SAT, Pre-ACT, ACT, NC DAP or the Blue Ridge placement test.

\_\_\_\_\_ (Parent Space)

\_\_\_\_\_ Students interested in **Career & Technical Education Pathways** must meet the following criteria:

1. Be classified as either a high school junior or senior - **AND**
2. Have a 2.8 or higher unweighted high school GPA **OR**
3. Demonstrate College Readiness in English, Reading, and Math from an approved assessment: PSAT, SAT, Pre-ACT, ACT, NC DAP or the Blue Ridge placement test **OR**
4. Obtain a recommendation from the high school Principal/designee requesting the GPA requirement be waived.

\_\_\_\_\_

\_\_\_\_\_ School districts may have additional guidelines for students taking college-level courses. \_\_\_\_\_

\_\_\_\_\_ Students may only register for courses within his/her particular pathway(s). \_\_\_\_\_

\_\_\_\_\_ The high school and/or the college may have to change the student's pathway depending on course availability, high school graduation requirements, and scheduling. Students will be notified of the change. \_\_\_\_\_

\_\_\_\_\_ Completing an admission application and expressing interest in a course at Blue Ridge Community College does not automatically guarantee registration for the requested courses(s). The Blue Ridge Community College Advisor registers the student for class. The Business Office will then mail the student a copy of their schedule and invoice. If students do not receive a copy of their schedule and invoice in the mail, he/she should contact their Blue Ridge Advisor: Henderson County: Kirby Farley or Rita Blythe Transylvania County: Leanna T. Hall or Rob Rhodes  
Contact information is provided on the following page. \_\_\_\_\_

\_\_\_\_\_ A student enrolled in Career & College Promise classes is expected to follow all discipline requirements outlined in the schools' student handbook as well as the Blue Ridge Community College Code of Conduct which is located in the College catalog and student handbook. Blue Ridge must maintain a record of conduct charges and related sanctions, and

this information may be disclosed to outside parties with the written consent of the student. \_\_\_\_\_

\_\_\_\_\_ College courses will be reported to the high school and final grades will be included on high school transcripts. Grades earned at Blue Ridge Community College could affect the high school GPA, as well as admissions and financial aid decisions at Blue Ridge and other colleges or universities. \_\_\_\_\_

\_\_\_\_\_ The college has the right to set academic standards which students must meet to maintain enrollment in Blue Ridge classes. \_\_\_\_\_

\_\_\_\_\_ Blue Ridge classes will not be on high school progress reports. It is the student's responsibility to keep up with their progress. \_\_\_\_\_

\_\_\_\_\_ Dropping a Blue Ridge class at the high school does not guarantee the class is dropped at the college; the student will need to contact the course instructor. The drop deadline can be found in the College catalog and student handbook, the Student Success Guide, and on the college website. \*\*\*School districts may have additional guidelines regarding dropping classes.\*\*\* \_\_\_\_\_

\_\_\_\_\_ To maintain eligibility for continued enrollment, a student must continue to make progress toward high school graduation and maintain a 2.0 GPA in college coursework after completing two college courses. A student who falls below 2.0 will be subject to the Blue Ridge Community College's policy for Satisfactory Academic Progress outlined in the catalog and student handbook. \_\_\_\_\_

\_\_\_\_\_ Students who require academic accommodations or assistance with accessing our campuses or services for disability-related reasons should start by contacting the Disability Services Office at 828-694-1813. Students are responsible for providing documentation of their disability in order to receive services. Blue Ridge Community College adheres to Section 504 of the Rehabilitation Act of 1973 and the ADA (Americans with Disabilities Act of 1990), which may differ from the IDEA (The Individuals with Disabilities Education Act). \_\_\_\_\_

\_\_\_\_\_ Classes taught on the college campus may have a different start date than classes taught at the high school or online, and they follow a different calendar. Students are still responsible for attending class and completing assignments, even when the schedules vary, according to the college's calendar and operation schedule. \_\_\_\_\_

\_\_\_\_\_ Attendance at Blue Ridge Community College is calculated differently from high school. Blue Ridge Community College does not recognize or distinguish between "excused" and "unexcused" absences. It is the student's responsibility to contact the instructor(s) and keep up with his/her work. \_\_\_\_\_

\_\_\_\_\_ To be successful in online, hybrid, or web-based classes, students should be able to perform basic computer operations (ie: copy, save, delete files), and feel comfortable installing and using new software, (ie: web browsers, word processor, email, etc.). Students must have access to a computer with an internet connection, email, and required software. Online classes may require proctored exams. \_\_\_\_\_

\_\_\_\_\_ It is the responsibility of the student to have books, supplies, and any transportation for class. (Courses taught on a high school campus may have books supplied by the school.) Limited funds may be available to assist students in the purchase of books and supplies. If needed, students should talk with their high school Counselor regarding financial assistance. \_\_\_\_\_

\_\_\_\_\_ In compliance with FERPA regulations, no one outside the institution shall have access to, nor will the institution disclose any information from students' education records without the written consent of students, except to personnel within the institution, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency to protect the health and safety of students or other persons. All these exceptions are permitted under the act. The college may disclose non-directory information from the educational records without obtaining the prior written consent of the student to high school personnel where a student is enrolled. \_\_\_\_\_

\_\_\_\_\_ Parent(s) and/or Guardians(s) are not given access to the student's Blue Ridge Moodle, Webmail, WebAdvisor and myBlueRidge accounts.

\_\_\_\_\_ Classes taken through Blue Ridge Community College are college courses and are taught at the college level. Some courses may contain sensitive or controversial content and require students to take a mature approach to class material. \_\_\_\_\_

\_\_\_\_\_ Students seeking to transfer to a four-year institution can access additional information from their Blue Ridge Community College advisor, the Coordinator for College Transfer, and/or the college website. \_\_\_\_\_

#### Parent/Guardian Permission

I have read the above information and give permission for my child, to enroll in the Career & College Promise program at Blue Ridge Community College. I also permit for Blue Ridge to use photographs, motion pictures, and/or electronic images of my child as long as the previous items are taken on college property or at a college-sponsored event, and will be used only for Blue Ridge marketing and promotional purposes. Objection to the use of pictures or images must be made in writing and attached to your child's admission application.

Student's Name: \_\_\_\_\_

Student's Birth Date: \_\_\_\_\_

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

#### Student Acknowledgement

I acknowledge by my signature that I:

- 1) Have read the above information
- 2) Agree to adhere to Blue Ridge Community College guidelines as outlined in the Student Acknowledgement and Parent Permission Form
- 3) Accept the responsibilities as outlined in the "Student Accountability Statement" in the Blue Ridge catalog and student handbook
- 4) Permit Blue Ridge Community College to release my records concerning my attendance and performance to my parents/guardian and/or the Principal/Counselors of my high school.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

#### Contact Information for Henderson County High School Students

##### Henderson County Campus

180 West Campus Drive  
Flat Rock, NC 28731  
(828) 694-1700

##### Rita Blythe

Recruiter  
(828) 694-1817  
ritab@blueridge.edu

##### Kirbey Farley

NCWorks Career Coach  
(828) 230-2905  
kl\_farley@blueridge.edu

#### Contact Information Transylvania County High School Students

##### Transylvania County Campus

45 Oak Park Drive  
Brevard, NC 29712  
(828) 883-2520

##### Rob Rhodes

Student Services Coordinator  
(828) 694-1905  
rwrhodes@blueridge.edu

##### Leanna T. Hall

NCWorks Career Coach  
(828) 243-3960  
lt\_hall@blueridge.edu

#### Admissions Checklist for Career & College Promise

- Complete the CCP Admission Application and Student Acknowledgement & Parent/Guardian Permission Form, and return to your high school Counselor or the NC Works Career Coach serving your high school. You may also submit forms to Rita Blythe or Rob Rhodes (contact information above).
- Provide a high school transcript showing the grade level and unweighted GPA.
- If the GPA is below 2.8 you may also provide any of the following assessment tests: the PSAT, SAT, pre-ACT, ACT, NC DAP or take the Blue Ridge placement test to see if you qualify. For CTE Pathways that do not contain a UGETC course, you may obtain a recommendation from your Principal/Designee, waiving the GPA requirement.
- For home school students only:** provide a copy of the NC home school registration.
- Freshmen and sophomores may also enroll in specific CTE pathways if the student meets additional academic requirements not outlined in this form. Please contact one of the above individuals for specific information.

Henderson County Campus • 180 West Campus Drive, Flat Rock, NC 28731 • (828) 694-1800  
Transylvania County Campus • 45 Oak Park Drive, Brevard, NC 28712 • (828) 883-2520  
Health Sciences Center • 805 6th Ave W, Hendersonville, NC 28739 • (828) 694-1700

Visit our website [www.blueridge.edu](http://www.blueridge.edu)

Revised May 2019