

2019-2020 FY
BRCC FACILITY RENTAL AND SUPPORT FEE SCHEDULE

	Standard Rental Rates	Non-Profit Rental Rates
Blue Ridge Conference Hall		
Full day (4+ hours)	\$ 1,620.00	\$ 810.00
Half day (1 to 4 hours)	\$ 810.00	\$ 405.00
Rehearsal Time (Full Day, 4 + Hours)	\$ 810.00	\$ 405.00
Rehearsal Time (Half day, 1 to 4 hours)	\$ 405.00	\$ 203.00
Pre-event space (when reserved separately)	\$ 405.00	\$ 203.00
Stage Extension Removal / Return Set-Up (otherwise always up)	\$ 350.00	\$ 175.00
Platform Stage Risers / Choral Risers	\$ 250.00	\$ 125.00
Gala Meeting Space (Stage side of Conference Hall)		
Full day (4+ hours)	\$ 810.00	\$ 405.00
Half day (1 to 4 hours)	\$ 405.00	\$ 203.00
McIntosh or Cortland Meeting Spaces		
Full day (4+ hours)	\$ 500.00	\$ 250.00
Half day (1 to 4 hours)	\$ 250.00	\$ 125.00
Thomas Auditorium & Gallery		
Full day (4+ hours)	\$ 1,200.00	\$ 600.00
Half day (1 to 4 hours)	\$ 600.00	\$ 300.00
Rehearsal Time (Full Day, 4 + Hours)	\$ 600.00	\$ 300.00
Rehearsal Time (Half day, 1 to 4 hours)	\$ 300.00	\$ 150.00
Patton Auditorium		
Full day (4+ hours)	\$ 500.00	\$ 250.00
Half day (1 to 4 hours)	\$ 250.00	\$ 125.00
Rehearsal Time (Full Day, 4 + Hours)	\$ 250.00	\$ 125.00
Rehearsal Time (Half day, 1 to 4 hours)	\$ 125.00	\$ 65.00
General College Space:		
Classrooms/Multi-Purpose/Board/Dining Rooms, & Patton Patio:		
Full day (4+ hours)	\$ 240.00	\$ 120.00
Half day (1 to 4 hours)	\$ 120.00	\$ 60.00
Conference Rooms:		
Full day (4+ hours)	\$ 240.00	\$ 120.00
Half day (1 to 4 hours)	\$ 120.00	\$ 60.00
Patton Parking Lot & Other Outdoor Space:		
Daily Rental	\$ 400.00	\$ 200.00
Distance Learning Classroom:	**	\$50/hour plus technical support & supply cost
Additional Event Support Fees:		
Technical Support	**	\$35/hour per technician, 2 hour minimum
Video recording services	**	\$50/hour
Audio recording services	**	\$50/hour
Security (as required by the College)	**	rate determined based on event type & paid directly to provider
Administrative fee: The College may waive the facility use fees for local non profit organizations or governmental agencies in certain instances. Reference College Facilities Policies and Procedures. (Additional Event Support Fees remain in place.) When said instances are approved, the following administrative fees will apply:		
Blue Ridge Conference Hall	\$ 400.00	
Gala Meeting Room	\$ 200.00	
Conference Hall Pre-Event Space (when reserved separately)	\$ 200.00	
McIntosh or Cortland Meeting Rooms	\$ 125.00	
Bo Thomas Auditorium & Gallery	\$ 300.00	
Patton Auditorium	\$ 125.00	
General College Space (Classrooms)	\$ 60.00	

Cancellation fee: 100% of the payment is refundable if cancelled at least 60 days prior, 50% refundable if cancelled between 30-60 days and full payment is forfeited if cancelled within 30 days of event.

Cleaning fee: An additional cleaning fee of \$100 may be applied.

Damage fee: A damage deposit of \$100 (refundable) will be applied in certain instances; any remaining balance for repairs will be invoiced.