

# BLUE RIDGE COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

November 18, 2019 - Transylvania County Campus – Straus Building, Room 140, 5 p.m.

## AGENDA

- I. Welcome, Introductions and Recognition of Guests.....John B. "Chip" Gould, Chairman  
Ethics Statement
- II. Approval of Agenda (**action required**).....Chip Gould
- III. Approval of Consent Agenda (**action required**).....Chip Gould
  - a. Approval of Minutes – September 9, 2019 regular session
  - b. Approval of Minutes – September 9, 2019 closed session
  - c. Approval of Policies and Procedures:
    - 3.7 Employee Leave
    - 3.7.7 Family and Medical Leave
    - 3.7.12 Requesting and Reporting Leave
    - 3.11 Employee Conduct, Disciplinary Action and Right of Appeal
    - 3.15 Unlawful Discrimination and Harassment
    - 3.19 Sexual Harassment and Violence Prevention
  - d. Approval of 2020-21 Academic Calendar
  - e. Memorandums of Understanding with Henderson County Public Schools
  - f. College Organizational Chart
  - g. New Employees Report
- IV. Committee Reports
  - a. Facilities Committee.....Duke Woodhull, Chair
    - Capital Projects and Major Capital Projects (includes Henderson County Four Year Plan)
    - Update on Capital Projects planning for Transylvania County
    - Contracts and Change Orders
    - Events Update
  - b. Finance and Investment Committee.....Kelly Leonard, Chair
    - Financial Update as of September 30, 2019
    - Formal Financial Statements for Year Ended June 30, 2019 (unaudited)
  - c. Bylaws Committee.....John McCormick, Chair
    - Approval of Minutes: September 24, 2019, meeting (**action required – Committee members only**)
    - Recommended Changes to Bylaws (30 day advance review)
- V. College Reports
  - a. President's Report.....Laura B. Leatherwood
  - b. BRCC Educational Foundation Report.....Lisa Adkins
  - c. Student Government Association Report.....Lilly Blankenship
- VI. Old Business.....Chip Gould
- VII. New Business.....Chip Gould
  - a. NCACCT Training Report.....Duke Woodhull
- VIII. Closed Session: "I move to go into closed session pursuant to G.S. 143-318.11(a)(1), to prevent the disclosure of confidential personnel information pursuant to G.S. 115D-27, and 318.11(a)(3), to prevent disclosure of confidential attorney-client communications."
- IX. Comments by Board Members and Adjournment

### REMINDERS:

December 13, 2019 – Faculty and Staff Holiday Party, Hendersonville Country Club – 11:45 a.m.

December 17, 2019 – Curriculum Graduation, Blue Ridge Conference Hall – 6 p.m.

**NEXT MEETING DATE:** January 13, 2020, 5 p.m. - Henderson County Campus, Patton Building, Room 150