



BLUE RIDGE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

Monday, January 11, 2021 ~ 5 p.m.

*Zoom
This meeting was live streamed to the public via youtube*

item

MEMBERS PRESENT Vivian Bolaños, Cathy Childress, Clay Eddleman, Betty Gash, Dr. Jeremy Gibbs, Chip Gould, Josh Hallingse, Kelly Leonard, Mike Pressley, Bill Ramsey, Dr. Brian Weaver and Duke Woodhull

MEMBERS ABSENT Steve Dozier and Nathan Kennedy

OTHERS PRESENT Lisa Adkins, Kathy Allen, Carolyn Alley, Lorri Allison, Kirsten Bunch, Lee Anna Haney, Dr. Laura Leatherwood, Glenda McC Carson, Dr. Chad Merrill, Tammy Pryor, Dr. Scott Queen, College Attorney Dean Shatley and Chad Roberson of Clark Nexsen

CALL TO ORDER AND WELCOME Chairman Chip Gould called the meeting to order at approximately 5 p.m. Roll Call was taken and is reflected above. New trustee Cathy Childress was recognized to introduce herself to the board.

ETHICS STATEMENT Chairman Gould read the Ethics Statement. No conflicts were reported.

APPROVAL OF AGENDA Mr. Gould announced that agenda item IV(b)(4) would be removed from the meeting agenda. On a motion by Ms. Bolaños, seconded by Mr. Leonard, the meeting agenda was approved with the stated change. The motion carried without opposition.

APPROVAL OF CONSENT AGENDA Chairman Gould called attention to the items listed under the consent agenda and then asked whether there were any items that needed to be moved to "New Business" for discussion. After a short pause, Dr. Gibbs moved to approve the consent agenda. The motion was seconded by Ms. Bolaños and passed without opposition.

COMMITTEE REPORTS **Finance and Investment Committee**
Mr. Leonard recognized Associate Vice President for Finance/CFO Carolyn Alley for the financial update. She referenced the financial reports posted to the Board web page and shared a few highlights:

- Healthy fund balances
- Expecting the state to call for a 2% budget reversion

- The remaining 5.3% that was being held for possible reversion has been released to meet instructional needs of the College

Mrs. Alley presented the 2021-2022 Operating Budgets for Henderson County and Transylvania County. With all questions answered, a motion was made by Ms. Bolaños to approve the budgets as presented. The motion was seconded by Mr. Leonard. There was no opposition.

Mrs. Alley shared the proposed 2021-2022 Specific Fees and Live Projects Fees for Curriculum and Economic and Workforce Development/Continuing Education. She explained how the fees are derived and that the proposed fees are in alignment with other community colleges. On a motion by Mr. Leonard, seconded by Ms. Bolaños, the 2021-2022 Specific Fees and Live Projects Fees for Curriculum and Economic and Workforce Development/Continuing Education were approved. There was no opposition.

Facilities Committee

Facilities Committee Chairman Duke Woodhull called on Dr. Chad Merrill to provide a facilities update. Dr. Merrill referenced the reports posted to the Board web page and discussed:

- Capital projects for both Henderson and Transylvania Counties
- Patton Building Project and Public Safety Training Facility
- Straus Building Project: Increase of approximately \$53,910 to overall project cost; funds are available (bond funds and additional county funds)
- 2021-22 Capital Improvements and Budgets for both Henderson and Transylvania Counties
- Master Planning timeline

On a motion made by Mr. Woodhull, seconded by Ms. Bolaños the trustees approved the Straus Building Project Amendment (form 3-1). The motion passed without opposition.

On a motion made by Mr. Woodhull, seconded by Mr. Pressley, the trustees approved the 2021-22 Capital Improvements and Budgets for Henderson County and Transylvania County. The motion passed without opposition.

Chad Roberson of Clark Nexsen was introduced and invited to present the Facilities Master Plans for both the Henderson County and Transylvania County campuses. Mr. Roberson shared:

- Master Planning goals
- Reviewed the planning process
- Discussed findings
- Presented the 5, 10, and 15-year plans for each campus

With all questions answered, a motion was made by Ms. Bolaños to approve the Facilities Master Plans for Henderson County and Transylvania County. The motion was seconded by Mr. Ramsey and passed without opposition.

COLLEGE REPORTS **President's Report**

Dr. Leatherwood thanked the trustees for participating virtually. She noted that the meeting was also being live streamed as required by law. She referenced her written report which was published on the meeting web page and paused for questions. She then covered a wide range of topics including:

- Loss of two former trustees to COVID-19, Tom Orr and John Love
- COVID-19 update:
 - College COVID-19 Dashboard on the College website, updated weekly
 - Role of College Nursing, Allied Health, EMT and paramedic faculty and students in the vaccination rollout for Henderson County
 - Use of Blue Ridge Conference Hall as location for vaccine distribution
 - An offer has been made to assist Transylvania County with vaccine distribution when they are ready
- Enrollment update
- NCCCS Legislative Agenda; trustees were encouraged to advocate for these items when in contact with legislators
- Patton Ground Breaking planned for February 10 at 2 p.m.
 - RSVP to the invitation; number of attendees will be limited
 - February 18 is the alternate/weather date
- Foundation Virtual Beer Tasting Fundraiser
 - Friday, January 29 at 7 p.m.
 - Friend-raiser for the College Foundation and help for our local breweries

Dr. Leatherwood expressed her gratitude to the trustees and thanked them for their service and support of the College. In spite of the pandemic, the College had a successful 2020, and she acknowledged the role of the trustees in that success. All questions were answered.

Advancement and Educational Foundation Report

The Advancement and Educational Foundation Report was included in the President's Report and was posted to the meeting web page for review.

Student Government Association (SGA) Report

Student Government Association's full report was posted to the meeting web page for review.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Gould notified board members that newly appointed Trustee Cathy Childress' Statement of Economic Interest evaluation letter had been received from the State Ethics Commission in Raleigh. He shared that the letter indicated no actual conflict of interest or the likelihood for a conflict of interest.

CLOSED SESSION

The Blue Ridge Community College Board of Trustees entered closed session at approximately 6:40 p.m. on a motion pursuant to G.S. 115D-27, and 318.11(a)(3), to present disclosure of confidential attorney-client communications. The motion was made by Ms. Bolaños, seconded by Mr. Woodhull, and passed without opposition.

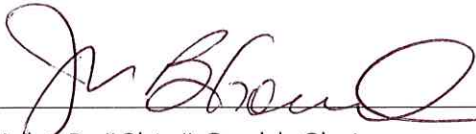
The meeting returned to open session at approximately 6:48 p.m. on a motion by Ms. Bolaños. The motion was seconded by Dr. Weaver and carried without opposition.

COMMENTS AND ADJOURNMENT

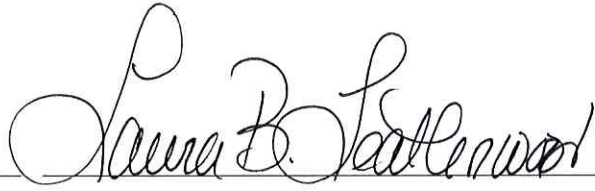
Mr. Gould expressed his appreciation to everyone for attending the meeting and allowed time for comments by the trustees. Some comments included:

- Mr. Woodhull requested that the minutes reflect to good work of Chad Roberson for his leadership of the Master Planning process and his presentation of the College's Master Plan.
- Mr. Gould recognized and thanked Ms. Bolaños for her advocacy of the College and our community through her work with Dogwood Health Trust.
- Dr. Gibbs expressed his appreciation to Mrs. Childress for joining the board and shared his belief that her many years of education experience will be of value to the board. Mr. Gould agreed that she will be a great complement to a fantastic team of trustees.

The meeting adjourned at approximately 6:50 p.m.



John B. "Chip" Gould, Chairman



Dr. Laura B. Leatherwood, Secretary