

# BLUE RIDGE COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

May 10, 2021 – TEDC Room 213, 5 p.m.

## AGENDA

- I. Welcome, Call to Order and Ethics Statement.....John B. "Chip" Gould, Chairman
- II. Approval of Agenda (**action required**) .....Chip Gould
- III. Approval of Consent Agenda (**action required**) .....Chip Gould
  - a. Approval of Regular Session Minutes – March 8, 2021
  - b. Approval of Closed Session Minutes – (**hard copies will be provided at the meeting**)
    - 1) November 9, 2020
    - 2) January 11, 2021
    - 3) March 8, 2021
  - c. Approval of Policies and Procedures:
    - 1) 1.16 Substantive Change
    - 2) 2.10 Institutional Effectiveness
    - 3) 3.10.2 Employee Evaluations
    - 4) 3.11, 3.11.2, & 3.11.3 Employee Conduct, Disciplinary Action & Right of Appeal
    - 5) 3.12.1 Employee Grievance
    - 6) 3.13.1 Reduction in Force and Involuntary Leave
    - 7) 3.15.1 Unlawful Discrimination and Harassment
    - 8) 4.3.1 Acceptance of Transfer Students
  - d. Approval of Perkins Allotment for 2021-2022
  - e. Human Resources Report
  - f. Student Government Association Report
- IV. Committee Reports
  - a. Curriculum Committee.....Bill Ramsey, Committee Chairman
    - 1) Approval of Minutes: April 20, 2021 Curriculum Committee (**action required - committee members only**)
    - 2) Curriculum, Workforce Development and Continuing Education Updates
  - b. Facilities Committee..... Duke Woodhull, Committee Chairman
    - 1) Review Capital Projects and Major Capital Projects, Use of Design Professional Services
    - 2) Duke Energy Easement (**action required**)
    - 3) Eastside Campus Property Recommendation (**action required**)
    - 4) Henderson County Baseball Field Lease (**action required**)
  - c. Finance & Investment Committee.....Kelly Leonard, Committee Chairman
    - 1) Approval of Minutes: April 26, 2021 Joint Meeting (**action required – joint committee members only**)
    - 2) Financial Update as of March 31, 2021
    - 3) Approval of Write-Offs of Delinquent Accounts Receivable (**action required**)
    - 4) Authorization for Normal Operating Expenses for 2021-2022 (**action required**)
    - 5) Approval of President's Blanket Travel Authorization for 2021-2022 (**action required**)
- V. College Reports
  - a. President's Report.....Dr. Laura B. Leatherwood
  - b. BRCC Educational Foundation Report.....Lisa Adkins
- VI. Old Business.....Chip Gould
- VII. New Business..... Chip Gould
  - a. Trustee Interest Forms and Annual Board Self-Evaluation Surveys – please complete by May 20, 2021
- VIII. Closed Session: Suggested motion "I move to go into closed session pursuant to G.S. 143-318.11(a)(1), to prevent the disclosure of confidential personnel information pursuant to G.S. 115D-27, and 318.11(a)(3), to prevent disclosure of confidential attorney-client communications."
- IX. Comments by Board Members and Adjournment