

# BLUE RIDGE COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

July 10, 2023 – Patton Building, Workforce Development Room # 120 – 11:30 a.m.

## AGENDA

- I. Welcome and Call to Order.....John B. "Chip" Gould, Chairman  
Ethics Statement
- II. Trustee Recognition (new and reappointed).....Dr. Laura B. Leatherwood, President
- III. Approval of Agenda (**action required**) .....Chip Gould
- IV. Approval of Consent Agenda (**action required**) .....Chip Gould
  - a. Approval of Minutes – May 8, 2023, Meeting - regular session
  - b. Approval of Minutes – May 8, 2023, Meeting – closed session (hard copy will be provided)
  - c. 2024-25 Academic Calendar
  - d. 2023-2024 Perkins Allotment
  - e. 2021-2022 Compliance Audit
  - f. Policies: Introduction to Policies and Procedures Manual, 3.3 Employment Letters of Appointment and Contracts, 3.4 Non-State or Non-Locally Funded Positions, and 3.11 Employee Conduct, Disciplinary Action and Right to Appeal; 3.22 Employee Awards and Recognitions
  - g. Procedures: 1.1.1, 3.1.1, 3.1.2, 3.3.1, 3.3.3, 3.3.4, 3.4.1, 3.6.2, 3.8.1, 3.8.3, 3.11.2, 3.11.3, 3.12.1, 3.13.1, 3.23.1, 5.3.1, and 6.2.1
  - h. Requests for Use of Alcohol at Events
  - i. Human Resources: Annual Report and New Employees Report
  - j. Finance Reports: Financial Narrative and Financial Statements at May 31, 2023; Bookstore RFP Report
  - k. Facilities Reports:
    - 1) Events Annual Report
    - 2) Campus Police Annual Report
    - 3) Duke Energy Easement: Installation of Electric Vehicle Charging Stations – Patton Parking Lot
    - 4) US Cellular Zoning Agreement for Cell Tower
    - 5) NCCCS Revised 3-1 for Greenhouse Budget Approval
    - 6) Facilities Reports: Henderson County and Transylvania County Projects; Major Capital Projects
- V. Committee Reports
  - a. Nominating Committee.....Dr. Brian Weaver, Committee Member
    - 1) Approval of minutes: April 11, 2023 Nominating Committee meeting (**action -committee members only**)
    - 2) Approval of 2023-24 Slate of Officers (**action required**)
    - 3) Approval of 2 (two) 2023-24 Executive Committee Members (**action required**)
- VI. College Reports
  - a. President’s Report.....Dr. Laura B. Leatherwood
- VII. Old Business.....Chip Gould
- VIII. New Business..... Chip Gould
  - a. 2023-24 Board Committee Appointments
  - b. Temporary Parental Leave Policy (**action required**)
- IX. Closed Session: Suggested motion “I move to go into closed session pursuant to G.S. 143-318.11(a)(1), to prevent the disclosure of confidential personnel information pursuant to G.S. 115D-27, and 318.11(a)(3), to present disclosure of confidential attorney-client communications.”
- X. Comments by Board Members and Adjournment

**NEXT MEETING DATE:** September 11, 2023 - Transylvania County Campus, Straus Building, Room # 140 – 11:30 a.m.

**EDUCATION ELEVATED**

